



REVISED AGENDA

FAIRFIELD TOWNSHIP BOARD OF TRUSTEES MEETING TUESDAY, OCTOBER 14, 2025 7:00 P.M.

CALL TO ORDER: Board Chairperson

ROLL CALL: Fiscal Officer, Shelly Schultz

Trustee, Michael Berding _____
Trustee, Shannon Hartkemeyer _____
Trustee, Joe McAbee _____

PRESENTATIONS

- A. Butler County Elderly Services Program – Christine Maticic

ITEMS FOR BOARD DISCUSSION

- A. No Through Truck Traffic – Morris Road and Vinnedge Road
B. No Knock Solicitation Policy
C. Paving Estimate

COMMUNICATION

This is the Portion of the meeting where you, the residents of Fairfield Township, are invited to share your thoughts with the Board. Please know that this time has been set aside from the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to three (3) minutes each.

CONSENT AGENDA

All items under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for the removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

1. Motion to adopt: _____; 2nd _____
a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
b. President declares motion _____.

FISCAL OFFICE BUSINESS – Consent Agenda Items

- A. Recommend motion to suspend reading of the minutes of the following meeting:
1. Trustee Regular Meeting, September 9, 2025
2. Special Trustee Meeting, September 30, 2025
B. Recommend motion to approve the minutes
C. Recommend motion to approve payment of the bills by the Fiscal Office

MOTIONS – Consent Agenda Item

- A. Motion to Accept the Resignation of Jason Agoston from the Fire Department

RESOLUTIONS – Consent Agenda Items

- A. Resolution No. 25-128 Approving Open Purchase Order Balances
- B. Resolution No. 25-129 Declaring Nuisances and Ordering Abatement on Properties
- C. Resolution No. 25-130 Authorizing the Appointment of Part-Time Firefighter/EMT Caden Jones to the Fairfield Township Fire Department, at an hourly rate of \$19.50 per hour, with a 12-month probationary period.

FISCAL OFFICER REPORT – Fiscal Officer

ADMINISTRATOR’S REPORT – Administrator

RESOLUTIONS

- A. Resolution No. 25-131 Resolution Revising Resolution 25-127 Authorizing Payment of \$537,256.82 to the Butler County Finance Authority as Outlined in the Development Agreement for the Seward Road Development Paid from the Seward Road TIF 2908.
 - 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- B. Resolution No. 25-132 Resolution Authorizing the Township Administrator to Change Health Brokers and to Sign an Agreement with Sherill Morgan for Medical, Dental, Life and Vision Benefits.
 - 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- C. Resolution No. 25-133 Resolution Amending Article VI Employee Conduct of the Personnel Manual for Fairfield Township and Adopting a Cybersecurity Policy.
 - 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- D. Resolution No. 25-134 Resolution Authorizing the Administrator to Enter into a Contract with T.R. Gear Landscaping for the Fairfield Township Princeton Road Medians, at a Total Amount of \$9,959.00 Paid from the Princeton Road TIF Fund 2906.
 - 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

- E. Resolution No. 25-135 Resolution Authorizing Payment for Contract with GovPilot for the Implementation of Improved Zoning and Workflow Software at an Annual Cost of \$16,668.00 and Paid from the General Fund #1000.

1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

- F. Resolution No. 25-136 Resolution Authorizing the Administrator to Apply for the CDBG Grant for the Belmont Avenue Storm Sewer Drainage Project.

1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

COMMITTEE REPORTS

- A. Transportation Improvement District (TID) – Trustee McAbee
- B. Emergency Management Agency (EMA) – Trustee Hartkemeyer
- C. Ohio, Kentucky, Indian Regional Council of Government (OKI) – Trustee Hartkemeyer
- D. The Coalition of Large Ohio Urban Township (CLOUT) – Trustee Hartkemeyer

BOARD COMMENTS

ANNOUNCEMENTS

- Halloween – Friday, October 31, 2025, from 6:00 to 8:00 PM.
- BCRTA ribbon cutting & celebration of the new Chestnut Street Station – Thursday, November 6, 2025 5:00-6:00 PM-Happy Hour with food & drinks, 6:00-7:00 PM-Formal program and celebration
- Veterans Day Observed – Tuesday, November 11, 2025. All township offices will be closed.
- Trustees Regular Meeting – Wednesday, November 12, 2025, at 7:00 PM at the Township admin building.
- Veterans Day Parade and Ceremony – Friday, November 14, 2025 Parade at 10:00 AM from Fairfield East to Heroes Park followed by a ceremony at 10:30 AM.

Motion to move to Executive Session pursuant to ORC 121.22 (G)(1) to consider the discipline, appointment, employment or compensation of a public employee or official and ORC 121.22 (G)(2) to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the revised code.

- Motion to go into Executive Session: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

President convenes executive session at _____ P.M.

President resumes regular meeting at _____ P.M.

ADJOURNMENT

Motion to Adjourn: _____; 2nd _____

a. _____ Berding _____ Hartkemeyer _____ McAbee

b. President declares meeting adjourned _____ P.M.

From: Stephanie Rader <stephanierader82@gmail.com>
Sent: Monday, September 15, 2025 8:11 AM
To: Kimberly Lapensee <klapensee@fairfieldtwp.org>
Subject: Through Traffic

Hi Kim,

I am not sure if you are in a position to provide assistance on things like this or if you can direct me to someone who can. Since the beginning of construction on the multitude of warehouses in Fairfield, Morris Road has begun taking on an extremely heavy volume of very large dump trucks blowing down the road at high speeds (and very loudly) from the early morning hours until afternoon. I live on Morris Rd and we counted over 100 trips one day! These trucks are loading dirt and bringing it offsite and bringing gravel on site by the dozens daily.

Morris Road was recently repaved, but with this type of heavy traffic, I have no doubt we will have to use additional funds to redo roadwork much sooner than otherwise would be the case because of it.

Is there anything we can do to avoid these types of through trucks on Morris Road? This is a residential street. I think many times people forget that and use it as a detour from bypass. Semi trucks and these giant dump trucks however should not be included in that.

I am not sure if the roundabout at Seward and Tylersville is a Township roundabout or Fairfield city property, but these trucks coming through that residential area instead of going the other way on Seward toward the warehousing area, are not even able to maneuver the roundabout. They are all driving completely over the center of the roundabout, causing damage and making it look like garbage. This morning, on my way home from an appointment there were two back-to-back that drove completely over the roundabout.

I'm sorry this is long-winded. It has been bottled up for quite a while. It is just very frustrated that the residential areas are being taken advantage of for these industrial projects. (Many of which do not even benefit Fairfield Twp. as they are part of Fairfield City).

Thank you,
Stephanie Rader



VIOLET TOWNSHIP BOARD OF TRUSTEES
FAIRFIELD COUNTY, OHIO

RESOLUTION NO. 2020-HR 0304-01
(LIMITED HOME-RULE RESOLUTION)

A resolution to prohibit thru trucks on certain township roads

Whereas, Ohio Revised Code Chapter 504 provides that Limited-Home Rule Townships may adopt and enforce within the unincorporated area of the Township local police, sanitary, and other similar regulations that are not in conflict with general laws or otherwise prohibited by Ohio Revised Code Section 504.04(B); and

Whereas, Violet Township is a Limited-Home Rule Township; and

Whereas, commercial trucks have caused significant damage to certain township roads, including Allen Road, Saylor Road, and Stemen Road, Wagram Road, Ault Road, Saylor Road, Doty Road, Huntington Way, and Tollgate Road while trying to traverse these roads to reach destinations not on these roads; and

Whereas, the Township commissioned an engineering study that determined several intersections located on the roads subject to this resolution are not suitable for large trucks to maneuver through; and

Whereas, it would be for the general good of the residents of Violet Township to restrict truck traffic on certain township roads within the unincorporated territory of the Township,

Now therefore, be it resolved by the Board of Violet Township Trustees:

Section 1. The following definitions shall apply for this resolution.

- (1) "Vehicular truck" means every motor vehicle designed and used to carry property or freight for commercial purposes. "Truck" excludes any vehicle owned or operated by the United States, the State of Ohio, or any political subdivision thereof, while that vehicle is engaged in official business.
- (2) "Restricted route" means the portions of townships roads identified as follows:
 - (i) Allen Road, also known as Township Road 227, north of its intersection with U.S. Route 33;
 - (ii) The entire length of Saylor Road NW, also known as Township Road 229;
 - (iii) Stemen Road, also known as Township Road 226, west of the border dividing Violet Township and Liberty Township;
 - (iv) Wagram Road, also known as Township Road 223, between State Route 204 and the border dividing Fairfield County and Licking County;
 - (v) The entire length of Ault Road, also known as Township Road 223;
 - (vi) Saylor Road, also known as Township Road 229, between Stemen Road and Refugee Road;
 - (vii) The entire length of Huntington Way, also known as Township Road 1429;
 - (viii) Toll Gate Road, also known as Township Road 225, between Refugee Road and the border dividing Fairfield County and Licking County;
 - (ix) Doty Road, also known as Township Road 111, between Stemen Road and State Route 256.

Section 2. No vehicular truck shall traverse any restricted route unless that vehicular truck intends to pick-up or discharge cargo at a residence or business located on the restricted route, or at a residence or business located on a road only accessible from the restricted route.

Section 3. The Road Superintendent is authorized and directed to erect with "NO THRU TRUCKS" or other suitable language at appropriate intersections to carry out the

intent and purpose of this resolution, in consultation with the Fairfield County Engineer.

Section 4. Whoever violates this section shall be assessed a civil fine of \$250 for the first violation of this Resolution; \$500 for the second violation of this resolution in a one-year period; and \$1000 for the third and each subsequent violation of this resolution in a one-year period.

Section 5. The Fiscal Officer is hereby directed to publish this resolution in accordance with the provisions of Ohio Revised Code Section 504.12, and to record this Resolution in the book established and maintained for that purpose.

First reading: 3-4-20

Second reading: 3-18-20

Motion for adoption made by Trustee: Dunlap

Seconded by Trustee: Monhollen, this 18 day of March 2020.

Roll call vote:

YES: 3 NO: 0 ABSTENTIONS: 0

Violet Township Board of Trustees,

Terry J. Dunlap, Sr.
Terry J. Dunlap, Sr., Trustee

Darrin Monhollen
Darrin Monhollen, Trustee

Melissa S. Wilde
Melissa S. Wilde, Trustee

This Resolution represents a complete and accurate statement as to the actions taken by the Board of Trustees.

Attest: Brian C. Sauer
Brian C. Sauer, Fiscal Officer

This Resolution was filed with the Violet Township Fiscal Officer on _____, and the following summary was published in _____ on _____, and _____.

Attest: Brian C. Sauer
Brian C. Sauer, Fiscal Officer

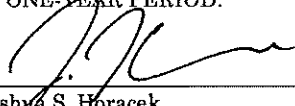
Summary for publication:

The following resolution was passed pursuant to Chapter 504 of the Ohio Revised Code by the Board of Trustees, Violet Township, Fairfield County, Ohio at its regular meeting on _____.

The complete text of the resolution may be obtained or viewed at the office of the Violet Township Fiscal Officer:

Resolution No. 2020-HR 0304 - 01 (Limited Home-Rule Resolution), A RESOLUTION PROVIDING NO THRU TRUCKS SHALL TRAVERSE CERTAIN TOWNSHIP ROADS, INCLUDING PORTIONS OF ALLEN ROAD, SAYLOR ROAD NW, STEMEN ROAD, WAGRAM ROAD, AULT ROAD, SAYLOR ROAD, DOTY ROAD, HUNTINGTON WAY, AND TOLLGATE ROAD, AND PROVIDING A CIVIL FINE OF \$250 FOR THE FIRST VIOLATION; \$500 FOR THE SECOND VIOLATION IN A ONE-YEAR PERIOD, AND \$1000 THE THIRD AND EACH SUBSEQUENT VIOLATION IN AN ONE-YEAR PERIOD.

Approved: _____


Joshua S. Horacek
Assistant Law Director

OPINION NO. 2010-008**Syllabus:**

2010-008

A board of trustees of a non-home rule township has no authority under R.C. 4511.07, R.C. 4511.11, R.C. 5571.02 or other statute to prohibit "thru trucks" from operating on all roads that the township is responsible for maintaining in order to prevent excessive traffic and damage to the road surface. (1981 Op. Att'y Gen. No. 81-008, overruled.)

March 2010

To: Kevin J. Baxter, Erie County Prosecuting Attorney, Sandusky, Ohio
By: Richard Cordray, Ohio Attorney General, February 23, 2010

You have asked whether a board of trustees of a non-home rule township has the authority to prohibit “thru trucks” from all of the roads that the township is responsible for maintaining. You state that the purpose of the prohibition “is to prevent excessive traffic and loaded trucks from damaging the road surface.” Boards of township trustees are creatures of statute and may exercise only those powers that are specifically conferred by statute or that may be necessarily implied therefrom. *In re Petition for Incorporation of the Village of Holiday City*, 70 Ohio St. 3d 365, 639 N.E.2d 42 (1994). Therefore, a board of township trustees may prohibit thru trucks on township roads only if it has the statutory authority to do so.¹

Briefly stated, Ohio’s public highways are divided into state roads, county roads, and township roads. R.C. 5535.01. Under division (C) of R.C. 5535.01, township roads “include all public highways other than state or county roads” (as they are defined in divisions (A) and (B) of R.C. 5535.01). *See also* 1988 Op. Att’y Gen. No. 88-036 (syllabus, paragraph 2) (“[a] road that has been established as part of the township road system is considered a city street, rather than a township road, whenever it exists within a city”). A board of township trustees is charged with maintaining “all such roads within its township.” *Id.* *See also* R.C. 5535.08(A) (“[t]he state, county, and township shall each maintain its roads, as designated in

¹ A “thru” (or “through”) vehicle is not defined by statute, and the term can be somewhat ambiguous. For example, in *City of Brook Park v. Short*, 61 Ohio App. 3d 519, 522, 573 N.E.2d 168 (Cuyahoga County 1989), the majority held that, with regard to defining the phrases “thru vehicles” or “through vehicles” in a municipal ordinance prohibiting on roads other than state routes “thru vehicles” over a certain weight, the plain meaning, “initiated at and destined for points *outside* a local zone,” should be applied. The court ruled, accordingly, that the defendant who drove his vehicle, which exceeded the maximum weight, through a residential area to stop at his home and then continued on was not operating a “thru” vehicle. The dissenting judge, however, contended that “[t]he ‘thru’ designation should properly be read as a word of limitation that incorporates the Ordinance’s exception for vehicles engaged in business deliveries, pick-ups or some emergency purpose,” and “vehicles not engaged in a purpose excepted by the Ordinance would therefore be ‘thru’ vehicles.” 61 Ohio App. 3d at 525. The dissent believed, therefore, that the defendant was operating a “thru” vehicle.

A member of your staff has indicated that the township’s primary concern is with trucks that have no business purpose for stopping within the township, although there is also some concern with trucks that are traveling across township roads to reach a quarry located within the township. As we will see, the distinction is insignificant with regard to the statutory authority of the board of township trustees. (Such a distinction, however, may have constitutional implications. Pertinent case law is cited, *infra*.)

section 5535.01 of the Revised Code”); R.C. 5571.01(A) (“[a] board of township trustees may construct, reconstruct, resurface, or improve any public road or part thereof under its jurisdiction, or any county road, intercounty highway, or state highway within its township The board of township trustees may widen, straighten, or change the direction of any part of a road in connection with the proceedings for its improvement”); R.C. 5571.02 (“[t]he board of township trustees shall have control of the township roads of its township and, except for those township roads the board places on nonmaintained status pursuant to section 5571.20 of the Revised Code, shall keep them in good repair”).² With few exceptions, however, a board of township trustees lacks the authority to regulate the flow of traffic on township roads.³ See 1999 Op. Att’y Gen. No. 99-050 at 2-308 (“[t]he General Assembly has not conferred upon a board of township trustees general authority to regulate the flow of motor vehicle traffic on public roads located within the unincorporated area of the township”); 1978 Op. Att’y Gen. No. 78-021 at 2-49 (“[g]eneral authority to regulate the flow of traffic is not specifically granted to boards of township trustees by the Revised Code”).

We are unaware of any statute that expressly authorizes a board of township trustees to ban certain vehicles from township roads. As you mention in your request for an opinion, R.C. 4511.07 was, for a time, interpreted as providing boards of township trustees the authority to regulate traffic on township roads. R.C. 4511.07

² Although the State, counties, and townships are generally responsible for maintaining, repairing, and improving their own roads and highways, the Revised Code is replete with instances in which they are authorized to cooperate with one another in carrying out these responsibilities. See, e.g., R.C. 5535.01(C) (“[t]he board of county commissioners may assist the board of township trustees in maintaining” township roads); R.C. 5535.08; R.C. 5571.01; 1981 Op. Att’y Gen. No. 81-039.

³ One exception is the authority enjoyed by a board of township trustees under R.C. 505.17 to regulate parking within that part of the township outside the limits of a municipal corporation, including, under prescribed circumstances, parking along streets and highways. See 2005 Op. Att’y Gen. No. 2005-040 (authority of a board of township trustees to prohibit vehicle parking in a residential subdivision). Other enabling statutes include: R.C. 4511.21(J) (boards of township trustees and other local authorities may authorize higher speeds than those set forth in statute, including speeds on through highways); R.C. 4511.21(K)(2) (a board of township trustees may lower the speed limit on unimproved roads to one that is “reasonable and safe”); R.C. 4511.65(D) (“[l]ocal authorities with reference to highways under their jurisdiction may designate additional through highways . . . or may designate any intersection as a stop or yield intersection”); and, R.C. 4513.34 (with regard to the highways under their jurisdiction, local authorities may issue special permits authorizing the applicants “to operate or move a vehicle or combination of vehicles of a size or weight of vehicle or load exceeding the maximum specified” in R.C. 5577.01-.09 or not in conformity with certain provisions of R.C. Chapter 4513 relating to vehicle equipment, weights, and loads, and “may limit or prescribe conditions of operation for the vehicle”).

states that state traffic laws “do not prevent local authorities from carrying out the following activities with respect to streets and highways under their jurisdiction and within the reasonable exercise of the police power.”⁴ The statute then proceeds to set forth various activities, such as regulating the stopping, parking, and speed of vehicles, designating certain highways as one-way or through highways, and “[r]egulating the use of certain streets by vehicles.” R.C. 4511.07. In *Slicker v. Board of Education*, 90 Ohio L. Abs. 108, 187 N.E.2d 392 (App. Mahoning County 1961), the court described the language in R.C. 4511.07 (now in division (A)(4))— “[d]esignating particular highways as one-way highways and requiring that all vehicles, trackless trolleys, and streetcars thereon be moved in one specific direction”—as giving a board of township trustees powers “unlimited in manner, other than such powers may not be abused or the result of arbitrary judgment on the part of the board of trustees.” 90 Ohio L. Abs. at 110. The court found, accordingly, that the board of township trustees had acted properly, in the interest of public safety, when it designated a township road as one-way. *See also, e.g., City of Oakwood v. Kappeler*, 1987 Ohio App. Lexis 8727 (Montgomery County) (R.C. 4511.07 (now division (A)(6)), which provides that local authorities are not prevented from designating intersections as stop intersections, authorized a city to post stop signs); 1989 Op. Att’y Gen. No. 89-011 at 2-43 (“R.C. 4511.07 addresses the power of local authorities to adopt certain types of traffic regulations with respect to roads, streets, and highways that are within their respective jurisdictions,” and thus, “under R.C. 4511.07 [now division (A)(10)], a board of township trustees may adopt a regulation pertaining to the use of streets and roads that are within the board’s jurisdiction”); 1987 Op. Att’y Gen. No. 87-098 at 2-648 (“while R.C. 4511.07 is phrased in terms of ‘not prevent[ing] local authorities from carrying out’ the listed activities, it has been construed as a grant of authority to perform those activities”); 1981 Op. Att’y Gen. No. 81-008 at 2-27 (“[c]ertainly R.C. 4511.07 is the source for the power of a township to formulate a regulation to protect its streets”); 1979 Op. Att’y Gen. No. 79-058 at 2-197 (reading R.C. 4511.07 as a whole “indicates that it was the intent of the General Assembly to grant local authorities the power to carry out the activities listed therein”).⁵

In Geauga County Bd. of Commissioners v. Munn Road Sand & Gravel, 67

⁴ A board of township trustees is a “local authority” for purposes of R.C. Chapters 4511 and 4513. *See* R.C. 4511.01(A)(A) (“‘[l]ocal authorities’ means every county, municipal, and other local board or body having authority to adopt police regulations under the constitution and laws of this state”); *Royce v. Smith*, 68 Ohio St. 2d 106, 429 N.E.2d 134 (1981).

⁵ Even these opinions, however, interpreted narrowly the powers granted to boards of township trustees by R.C. 4511.07. 1989 Op. Att’y Gen. No. 89-011 (R.C. 4511.07 does not authorize a board of township trustees to contract for the services of a professional traffic engineer); 1987 Op. Att’y Gen. No. 87-098 (a board of county commissioners is not authorized by R.C. 4511.07 to regulate truck traffic on a state highway within the county); 1981 Op. Att’y Gen. No. 81-008 (syllabus) (in order to be a valid exercise of police power under R.C. 4511.07, a township regulation of the use of township streets or highways may not “conflict with

Ohio St. 3d 579, 621 N.E.2d 696 (1993), however, the court rejected the interpretation of R.C. 4511.07 as a source of authority for local authorities to regulate traffic. "R.C. 4511.07, by stating that certain statutes 'do not prevent' local authorities from regulating, effectively provides on its face that those statutes do not stand in the way of regulation in these areas," but "[t]his is not the same as providing that a county is authorized to regulate. Because the statute is phrased in the negative, it does not affirmatively grant powers to a county, which exercises only limited authority." 67 Ohio St. 3d at 583-84. The court accordingly concluded that R.C. 4511.07 did not grant a board of county commissioners "the power to ban through trucks on county roads." 67 Ohio St. 3d at 586.⁶ Again, a board of township trustees is like a board of county commissioners that is "powerless to enact legislation" "in the absence of a specific statutory grant of authority," 67 Ohio St. 3d at 583, and thus, like a board of county commissioners, a board of township trustees has no authority under R.C. 4511.07 to prohibit trucks on the roads under its jurisdiction.⁷

Other statutory provisions have also been rejected as a source of substantive power or broad discretionary authority for local authorities to enact traffic regulations. For example, the scope of R.C. 4511.11, which authorizes local authorities to place and maintain traffic control devices,⁸ was examined in 1955 Op. Att'y Gen. No. 5437, p. 310 with regard to whether a board of township trustees had "the

standards set by statute or specific powers vested in other authorities," and must be reasonable, non-discriminatory, of uniform operation, have "a real and substantial relation to its purpose," and may not "interfere with private rights beyond the necessities of the situation"; 1979 Op. Att'y Gen. No. 79-058 at 2-199 (R.C. 505.17, *see* note 3, *supra*, "prevails in the conflict between it and R.C. 4511.07").

⁶ In *Munn*, the court explained that the "do not prevent" language in R.C. 4511.07 "obviously is phrased with regard to the powers which may be exercised by a municipality The statute, by this language, takes a home rule approach, and is stated in home rule terms." 67 Ohio St. 3d at 583. The court further noted, however, that while R.C. 4511.07 "could be viewed as very much like a grant of authority to the municipality, the municipality does not need the grant of authority because it already possesses it pursuant to its home rule powers. The power comes from the Ohio Constitution; it does *not* come from R.C. 4511.07." 67 Ohio St. 3d at 584. The court interpreted the "do not prevent" language as "effectively the same as specifically providing that no conflict exists with general laws of the state when a municipality regulates in the enumerated areas." *Id.*

⁷ In light of *Munn*, we overrule 1981 Op. Att'y Gen. No. 81-008, which concluded that R.C. 4511.07 authorized a board of township trustees to prohibit commercial trucks over a specified length from using a township road to reach a commercial tract of real estate (so long as the regulation met constitutional standards).

⁸ R.C. 4511.11(A) states: "Local authorities in their respective jurisdictions shall place and maintain traffic control devices in accordance with the [state] department of transportation manual and specifications for a uniform system of traffic control devices, adopted under section 4511.09 of the Revised Code, upon highways under their jurisdiction as are necessary to indicate and to carry out sections 4511.01 to

right to promulgate traffic regulations which provide for varying speeds in different road areas.” *Id.* at 313. The opinion concluded that R.C. 4511.11 “does not by its terms purport to authorize local authorities to *promulgate* traffic regulations, but merely authorizes the placement and maintenance of such signs as are necessary to warn road users of such traffic regulations as are currently in effect in particular road areas.” *Id.* at 313. 1955 Op. Att’y Gen. No. 5437, p. 310 was cited with approval by 1978 Op. Att’y Gen. No. 78-021 at 2-49 to 2-50, which stated that “under R.C. 4511.11, boards of township trustees serve merely as an administrative body with respect to regulation of traffic, their only powers being limited to the placement and maintenance of traffic control devices”; and, “[c]onsidering the limited statutory authority over traffic which township trustees possess, there is little doubt that their authority to retain a traffic consultant cannot be characterized as necessarily implied” from R.C. 4511.11, R.C. 4511.21, or R.C. 4511.65.⁹ We agree that the statutory authority of a board of township trustees to place signs and traffic control devices does not necessarily imply the power to ban trucks from township roads.

We must also examine R.C. 5571.02, which states that a “board of township trustees shall have *control of the township roads* of its township and, except for those township roads the board places on nonmaintained status pursuant to section 5571.20 of the Revised Code, shall keep them in good repair.” (Emphasis added.) In *Royce v. Smith*, 68 Ohio St. 2d 106, 429 N.E.2d 134 (1981), the court, although not specifically interpreting the word “control,” concluded that R.C. 5571.02, “which requires that a board of township trustees keep its roads in ‘good repair’” does not impose a duty on townships to trim trees obstructing the visibility of a stop sign on a township road because it “is not an element of repair of the roads but rather an element of traffic control” (citation omitted).¹⁰ 68 Ohio St. 2d at 113.

1990 Op. Att’y Gen. No. 90-029 examined whether the authority of a board of township trustees to “control” township roads under R.C. 5571.02 includes the authority to temporarily close a township road “when the road is impassable or

4511.76 and 4511.99 of the Revised Code, local traffic ordinances, or to regulate, warn, or guide traffic.” *See also* R.C. 5571.01(E).

⁹ R.C. 4511.65(D) authorizes local authorities to designate additional through highways, or intersections as stop or yield intersections, and R.C. 4511.21 authorizes local authorities to vary *prima facie* speed limits established by statute. *See note 3, supra.* *See also* 1989 Op. Att’y Gen. No. 89-011 (R.C. 4511.21 confers limited power on local authorities to alter speed limits, and the power of a township to contract with a traffic engineer to conduct the investigation required by R.C. 4511.21 prior to altering the speed limits cannot be implied therefrom).

¹⁰ In *Royce v. Smith*, the court did find, however, that a board of township trustees had the duty to maintain the stop sign under R.C. 4511.11. R.C. 4511.11 requires a local authority to place and maintain traffic control devices in accordance with the state Department of Transportation’s manual for a uniform system of traffic control devices. *See note 8, supra.* The manual requires that traffic signs be kept visible, unobscured by weeds, shrubbery, or foliage. *Royce v. Smith*, 68 Ohio St. 2d at 108-111.

dangerous to the travelling public or when continued use of the road would cause excessive damage to the road resulting in the road being closed to the public for extensive repair.” *Id.* at 2-112. The Attorney General noted that, “[w]hile the cases construing the language in R.C. 5571.02 requiring the township trustees to keep township roads in good repair are numerous . . . I have been unable to find any discussion by any Ohio court construing the duty to control township roads, *other than in the context of maintenance and repair of such roads.*” ¹¹ (Emphasis added.) *Id.* at 2-110. Finding use of the term “control” in R.C. 5571.02 to be “ambiguous, especially in the context raised by your question,” and that R.C. 5571.02 lacked “any provision that expressly limits or gives guidance on the extent and methods of control,” *id.* at 2-110, or “prescribed methods by which ‘control’ is to be exercised,” the opinion concluded that the legislative intent was that control “be exercised in a reasonable manner,” *id.* at 2-111. Citing the mandate in Ohio Const. art. I, § 19 that public roads be “open,” ¹² the opinion found that the “purpose of the ‘control’ of township roads by a board of township trustees is to keep the roads open to the public,” and “[o]ne of the facets of the duty to control township roads is the protection of the public Because the objective of the ‘control’ required by R.C. 5571.02 is the keeping open of township roads for the safe travel of the public, any exercise of control by the township trustees must be examined in light of this goal.” *Id.* at 2-111. The opinion concluded that “[s]ince the constitutional mandate requires township roads to be open, a closing may be ordered in circumstances in which the road is impassable or dangerous to the travelling public.” *Id.* at 2-111. With regard to closing township roads when the board of township trustees “considers it ‘necessary to prevent excessive damage to the road’ due to heavy rains,” however, “[a]ny decision to close a road under such circumstances must be guided by the constitutional dictate to keep roads ‘open to the public.’” *Id.* at 2-111. In such an instance, “[i]f the possibility of damage to a road is such that continued

¹¹ Reading the term “control,” as used in R.C. 5571.02, within the context of maintenance and repair is consistent with the maxim of statutory construction, *noscitur a sociis*—“the meaning of a word may be ascertained by reference to the meaning of words associated with it; and again, according to a similar rule, the coupling of words together shows that they are to be understood in the same sense.” *Myers v. Seaberger*, 45 Ohio St. 232, 236, 12 N.E. 796 (1887). Not only are the specifics of R.C. 5571.02 concerned solely with the maintenance and repair of township roads, but R.C. Chapter 5571 as a whole has nothing to do with traffic control save the authority in R.C. 5571.01 for a board of township trustees to erect signposts and traffic control devices and signals at intersecting roads.

¹² Ohio Const. art. I, § 19 states: “Private property shall ever be held inviolate, but subservient to the public welfare. When taken in time of war or other public exigency, imperatively requiring its immediate seizure or for the purpose of making or repairing roads, which shall be open to the public, without charge, a compensation shall be made to the owner, in money, and in all other cases, where private property shall be taken for public use, a compensation therefor shall first be made in money, or first secured by a deposit of money; and such compensation shall be assessed by a jury, without deduction for benefits to any property of the owner.”

use of the road would cause excessive damage to the road resulting in the road being closed to the public for extensive repair, a temporary closing to prevent such damage may be a proper exercise of the duty under R.C. 5571.02 to control and maintain township roads and keep them safe for public travel.” *Id.* at 2-111. We have no basis upon which to extend the scope of a township’s authority to “control” its roads by closing them beyond the limited parameters set forth in 1990 Op. Att’y Gen. No. 90-029, and conclude that R.C. 5571.02 does not authorize a board of township trustees to permanently close all township roads to trucks (whether traveling through the township or locally) in order to prevent excessive traffic and damage to the surface of the roads.

Our conclusion that there is no statute from which the authority for a board of township trustees to ban trucks from township roads may be implied is supported by the concept that if the General Assembly had indeed intended to bestow this rather significant authority on boards of township trustees, it would have done so explicitly and unmistakably. *See Gibbons v. Ogden*, 22 U.S. 1 (1824) (“men, whose intentions require no concealment, generally employ the words which most directly and aptly express the ideas they intend to convey The phrase [“among the several States”] is not one which would probably have been selected to indicate the completely interior traffic of a State, because it is not an apt phrase for that purpose”); *State ex rel. Enos v. Stone*, 92 Ohio St. 63, 110 N.E. 627 (1915) (had the General Assembly intended a particular result, it could have employed language used elsewhere that plainly and clearly compelled that result). *See, e.g.*, R.C. 737.022(E) (municipalities may create, abolish, and regulate through routes and truck routes).

There are steps a board of township trustees is statutorily authorized to take in order to protect township roads and minimize damage thereto. *See, e.g.*, R.C. 4513.33 (requesting lower weight limits); R.C. 5571.09 (a board of township trustees “may bring and maintain all suits involving an injury to any township road . . . and for the prevention of injury thereto”); R.C. 5577.12 (“[a]ny person violating any law relating to or regulating the use of the improved public roads shall be liable for all damage resulting to any such street, highway, bridge, or culvert by reason of such violation in the case of an injury to an improved public street, road, bridge, or culvert of a township, the damages shall be recovered by a civil action prosecuted by the board of township trustees”). Ultimately, however, the General Assembly must act in order to provide boards of township trustees the power to ban trucks from township roads and highways. *See Geauga County Bd. of Commissioners v. Munn Road Sand & Gravel*, 67 Ohio St. 3d at 586 (“[i]f the General Assembly wishes to affirmatively grant the authority to *all* local governments to regulate in some or all of the areas enumerated in R.C. 4511.07, that is its prerogative, either by amending this statute or by enacting a new one”).

As you note in your letter, a township resolution prohibiting thru trucks on township roads has “obvious constitutional implications.” In light of our conclusion that a board of township trustees has no statutory authority to enact regulations prohibiting through or local trucks on township roads, we need not address these implications. If, however, the General Assembly proceeds to enact legislation

regarding this matter, it may wish to consider judicial decisions that have delineated the constitutional parameters for ordinances, enacted by municipalities under their home rule powers, that regulate the use of municipal highways by certain vehicles.¹³ Cf. *City of Niles v. Dean*, 25 Ohio St. 2d 284, 286-87, 268 N.E.2d 275 (1971) (upholding the constitutionality of a municipal ordinance that “confines through traffic, not intending to discharge cargo within the city, to designated state routes” and designated city streets, permits resident and non-resident truckers “to service industrial and commercial firms in the city,” and “provides that trucks may use certain streets only for the servicing of designated businesses thereon”) and *Cincinnati Motor Transportation Association v. City of Lincoln Heights*, 25 Ohio St. 2d 203, 267 N.E.2d 797 (1971) (syllabus) (“[a]n ordinance of a municipality which is primarily residential, prohibiting truck traffic on an exclusively residential street, which street affords the most direct route for truckers to use in gaining access to an interstate highway, is neither unreasonable nor unconstitutional where other routes, though less convenient, are available for their use”) with *Richter Concrete Corp. v. City of Reading*, 166 Ohio St. 279, 142 N.E.2d 525 (1957) (syllabus) (“[w]here an ordinance prohibits the operation of trucks over a certain weight on all the streets of a municipality, excepting the only state highway therein, and further excepting operations for loading or unloading at a residence, place of business or industry in the municipality or traveling to or from a residence, place of business or industry where such trucks are registered or hired, such ordinance is discriminatory against nonresidents of such municipality, is an unreasonable classification, is violative of the equal protection clause of the Fourteenth Amendment to the Constitution of the United States and Section 2 of Article I of the Ohio Constitution and is invalid”).

In conclusion, it is my opinion, and you are advised, that a board of trustees of a non-home rule township has no authority under R.C. 4511.07, R.C. 4511.11, R.C. 5571.02 or other statute to prohibit “thru trucks” from operating on all roads that the township is responsible for maintaining in order to prevent excessive traffic and damage to the road surface. (1981 Op. Att’y Gen. No. 81-008, overruled.)

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 03-02**

**RESOLUTION AMENDING RESOLUTION NO. 93-27 TO REFLECT CHANGES
TO TRANSIENT VENDORS CONDUCTING BUSINESS
WITHIN FAIRFIELD TOWNSHIP AS ATTACHED,
AND DISPENSING WITH THE SECOND READING.**

WHEREAS: Resolution No. 93-27 requires transient vendors as defined in RC505.94 to register at the Fairfield Township Administration office with the Administrator and the Chief of Police;

WHEREAS: A permit will be issued which must be available for review at all times during solicitation; and

WHEREAS: Frequent complaints are received from residents for loss of privacy; and

WHEREAS: In interest of the welfare of the community, Fairfield Township adds the following changes: See attachment

BE IT RESOLVED, by the Trustees of Fairfield Township, Butler County, Ohio by authority of Chapter 504 of the Ohio Revised Code, that:

SECTION 1:

The Board of Trustees, hereby, approves amending Resolution No. 93-27 to reflect added changes transient vendors can conduct business within Fairfield Township as attached.

SECTION 2:

The Trustees of Fairfield Township do hereby dispense with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and do authorize the adoption of this resolution upon its first reading.

SECTION 3:

This resolution shall take effect at the earliest period allowed by law.

First Reading: January 14, 2003

Second Reading: Suspended

Effective: February 14, 2003

Vote of Trustees

Joe McAbee: Yes

Steve Morgan: Yes

Mark Sutton: Yes

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Clerk, this _____ day of _____, 2003.

Fairfield Township Clerk

Attachment

- Non monetary solicitors including religious organizations, political communications and other non commercial groups must obtain a permit from Fairfield Township. The fee charge will be waived.
- Charitable organizations who provide proof of charitable status with reference to form 501.(C) (3) must obtain a permit from Fairfield Township. The fee charge will be waived.
- All commercial companies/organizations and/or groups who reside in Fairfield Township must obtain a permit from Fairfield Township and pay a fee charge of \$25.00.
- All commercial companies/organizations and/or groups who are non-residents of Fairfield Township are subject to a background investigation of the company and its planned solicitors. If no violations are found, a permit from Fairfield Township will be issued upon paying a fee charge of \$25.00. Only after notification of a satisfactory background check may a permit be applied for.
- All transient vendors may only solicit on weekdays from 10:00 A.M. until 4:00 P.M. and on Saturdays from 10:00 A.M. until 3:00 P.M. No Sunday or Holiday solicitation is permitted.

Solicitation / Transient Vendor

Each transient vendor, as defined in O.R.C. Section 505.94(B)(2), are required to register at the Liberty Township office where they are given a Solicitor's Badge which must be visible when they approach your home. Solicitors are limited to the hours of 9 a.m. to 6 p.m. October 1 through April 30 and from 9 a.m. to 9 p.m. May 1 through September 30.

Do Not Solicit List

Liberty Township has created a *Do Not Solicit List*. The *Do Not Solicit List* records the households that do not want uninvited Vendors to visit. [View and register for the *Do Not Solicit List*.](#)

Current Businesses with Valid Solicitor Badges

Business Name	Number of Solicitors	Effective Dates
S & B Painting	4	Jul 15 - Oct 15, 2025
Mint Pest Control	10	Jul 15 - Oct 15, 2025
Ahsant LLC	1	Sept 2 - Dec 2, 2025
Gold Medal Roofing	7	Oct 2 - Jan 2, 2026

SOLICITORS AND TRANSIENT VENDOR INFORMATION

(ORC § 505.94, Resolution No. 2017-074)

Solicitor & Transient Vendor Registration Process

1. Complete Registration Form. Each Representative of the Vendor ("Representative" or salesperson) will need a State ID or other approved identification. One application needs to be completed per

federal tax identification number. Multiple solicitors from the same organization can be listed on one application. The Applicant (the individual completing the application on behalf of the Transient Vendor or company) must provide the fee after applications are approved. \$50 for the first individual with a \$10 fee per additional Representative affiliated with the same organization up to a maximum of \$150.

2. The Organization must provide Liberty Township with a photocopy each ID and a color headshot photo of each Representative. These items must accompany the application. Liberty Township will forward the application and IDs to the designated BCSO personnel.
3. Liberty Township will inform the Applicant when the badges, approved application, Do No Solicit List, and any additional paperwork are ready to be picked up. It is not necessary for all solicitors to be present during this pick up. These items must be picked up by the Applicant only. **No solicitation shall commence until the paperwork and badges are completed, approved, picked up and fees are paid.**

Liberty Township Solicitor & Transient Vendor Requirements

1. Solicitors, Transient Vendor ("Vendor"), and Representative of the Vendor ("Representative") are limited to the hours of 9 a.m. to 6 p.m. October 1st through April 30th and from 9 a.m. to 9 p.m. May 1st through September 30th.
2. **No solicitation shall occur at any residence where a No Soliciting decal or sign is displayed.**
3. Liberty Township has created a Do No Solicit List. The Do No Solicit List records the households that do not want any solicitors, Vendors, or Representatives to visit. This list will include the most up-to-date households that have enrolled at the time the Vendor registered. It is the responsibility of the Vendor or Representatives to check the Liberty Township website for the up-to-date list. **No solicitation shall occur at any residence that is listed on the Do Not Solicit List. EVEN IF THERE IS NO STICKER PRESENT.**
4. Each Representative must wear the Liberty Township-provided Solicitor Identification Badge where it can be seen and carry a copy of the application form upon his or her person while soliciting. If asked by a resident or Butler County Sheriff's Office deputy, the Representative must present the badge and form.
5. Penalty: Whoever violates Resolution No. 2017-074 will be guilty of a misdemeanor as set forth in ORC § 505.99. If a solicitor, Vendor, or

Representative has been issued a citation and then either paid the citation or the citation has been adjudicated with a guilty finding then the license will be revoked and the Vendor will not be allowed to get another permit for a period of 1 year.

6. Penalty: In addition, any solicitor, Vendor, or Representative that solicits at a residence with a No Soliciting Decal, any residence on the Do Not Solicit List on file with their application, or any other sign that indicates no soliciting will be prosecuted for criminal trespassing.

Do Not Solicit List

Liberty Township has created a *Do Not Solicit List*. The *Do Not Solicit List* records the households that do not want uninvited Vendors to visit. **No solicitation shall occur at any residence that is listed on the *Do No Solicit List*.**

Register for the *Do Not Solicit List*.

Administration staff will review the forms for accuracy and verify the address is within the Liberty Township limits. Only addresses within Liberty Township will be included on the list. The list will be updated on the website every Friday and posted no later than the end of the business day. **Addresses will remain on the list for a period of five years.** At the end of that time, the homeowner will need to re-register. Homeowners can remove their address from the list by visiting the Administrative Offices during regular business hours.

While the *Do Not Solicit List* will be helpful in preventing uninvited Representatives, *No Soliciting* decals or signs are the most effective legal means of preventing solicitation. Residents may obtain *No Soliciting* decals and window clings at the Administration Building, (5021 Winners Circle Drive), Monday - Friday between 8:00 a.m. - 4:30 p.m.

A homeowner does not need to be on the *Do Not Solicit List* to be covered by the no solicitation requirement of the resolution if a No Soliciting decal or sign is posted.

DO NOT SOLICIT LIST[Sign in to Save Progress](#)

* indicates a required field

Administration staff will review the forms for accuracy and verify the address is within the Liberty Township limits. Only addresses within Liberty Township will be included on the list. The list will be updated on the website every Friday and posted no later than the end of the business day.

Addresses will remain on the list for a period of five years. At the end of that time, the homeowner will need to re-register. Homeowners can remove their address from the list by visiting the Administrative Offices during regular business hours.

Add Me to the Do Not Solicit List

I am a resident of Liberty Township, Butler County, Ohio. Please add me to the Do Not Solicit list.

Name

Family Name

House Number*

ex: 1111

Street Name*

Your Street

Subdivision /
Neighborhood*

ex: Logsdon Ridge, I

City

Liberty Township

State

Ohio

Zip Code*

450xx

Email Address

name@gmail.com

☒ Receive an email copy of this form.

Email address

Submit

This field is not part of the form submission.



RESOLUTION NO. 2017-074

Board of Trustees, Liberty Township
Butler County, Ohio

**RESOLUTION TO PLACE RESTRICTIONS ON DOOR TO DOOR SOLICITATION
PERFORMED BY TRANSIENT VENDORS ("VENDORS") PURSUANT TO OHIO
REVISED CODE SECTION 505.94**

RESOLVED by the Board of Township Trustees of Liberty Township, Butler County, Ohio that

WHEREAS, the Liberty Township Board of Trustees believes that it is in the best interest of the citizens of Liberty Township and further believes that it will promote and preserve the health, safety, and welfare of the residents of Liberty Township to regulate the time, place, and manner in which Transient Vendors ("Vendors") may sell, offer for sale, or solicit orders for future delivery of goods;

WHEREAS, the Liberty Township Board of Trustees finds that it is necessary to adopt a regulation to control solicitation in the Township; and

WHEREAS, the Liberty Township Board of Trustees is authorized to regulate solicitation pursuant to Ohio Revised Code (ORC) Section 505.94;

BE IT THEREFORE RESOLVED:

1. Each Vendor, as defined in ORC § 505.94(B)(2), shall register with Liberty Township using a form to be provided by the Township Administrator (see paragraph 8 below). Each Representative of the Vendor will receive a Solicitor Identification Badge and copy of the application form (the "Form"). Per ORC § 505.94(B)(2), a Vendor does not include an entity that is exempt from tax.
2. The application fee is \$50.00 for each Vendor with a \$10.00 fee per additional Representative of the Vendor.
3. The registration will be valid for ninety calendar days after the date the registration is completed.
4. From the date of October 1st until April 30th the permitted hours of solicitation are between 9:00 a.m. and 6:00 p.m.
5. From the date of May 1st until September 30th the permitted hours of solicitation are between 9:00 a.m. and 9:00 p.m.
6. Each Representative of the Vendor must wear the Solicitor Identification Badge where it can be seen and carry a copy of the application form upon his or her person while soliciting. If asked by a Liberty Township resident who is being solicited or Butler County Sheriff's Office deputy, the Representative of the Vendor must present the badge and Form.
7. No solicitation shall occur at any residence where a No Soliciting decal or sign is displayed.

8. The Township Administrator shall draft, implement, and update from time to time administrative procedures to implement this Resolution.
9. This Resolution shall not apply to the solicitation of goods or services by persons under the age of 18 years who either reside in the Township or a government entity that shares a border with Liberty Township and where the revenue received from goods or services being solicited are less than \$10,000 per year.
10. Whoever violates this Resolution, will be guilty of a misdemeanor as set forth in ORC § 505.99.
11. If any Vendor or Representative of the Vendor has been found by a Court of competent jurisdiction to have violated this Resolution the Vendor license shall be revoked and the Vendor shall not be permitted to receive another permit for one year from the date of such finding.

THEREFORE BE IT RESOLVED that the Liberty Township Board of Trustees hereby adopts the above conditions to regulate solicitation per the authority of the ORC § 505.94 and this supersedes the prior Resolution (Resolution No. 2016-125). This Resolution does not replace requirements needed by the Butler County Sheriff's Office or any other governmental entity.

Trustee Farrell moved to approve the Resolution. Trustee Schramm seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Farrell,	yes
Trustee Schramm,	yes
Trustee Matacic,	yes

Adopted: Tuesday, May 2, 2017

Christine Matacic, President

Tom Farrell, Vice President

Steve Schramm, Trustee

AUTHENTICATION

This is to certify that this Resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 2nd day of May, 2017.

Pamela Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director

LIBERTY TOWNSHIP, BUTLER COUNTY, OHIO
7162 Liberty Centre Drive, Suite A
Liberty Township, OH 45069
(513) 759-7500
www.liberty-township.com

Application _____
Good for 90 Days
Start Date: _____
End Date: _____

SOLICITORS AND TRANSIENT VENDORS APPLICATION
(ORC § 505.94, Resolution No. 2017-074)

\$50.00 APPLICATION FEE – ADDITIONAL \$10.00 FEE PER SALES PERSON

October 1st until April 30th Hours of Solicitation: 9:00 a.m. to 6:00 p.m.

May 1st until September 30th Hours of Solicitation: 9:00 a.m. to 9:00 p.m.

Name of Business: _____ Tax ID Number: _____

Business Address: _____

Business Telephone: _____ Website: _____

Product / Service Being Sold: _____

Applicant's Name: _____

Applicant's Address: _____

Applicant's Telephone: _____ Email: _____

Applicant's Identification: _____ * Copy of all identifications will be attached to this application

Manager / Supervisor Name: _____

Manager's Telephone: _____ Email: _____

Length of Time in Liberty Township: _____

Please List Any Vehicles Used: (use additional paper if necessary)

License Plate: _____ Make: _____ Model: _____ Color: _____ Year: _____

License Plate: _____ Make: _____ Model: _____ Color: _____ Year: _____

Additional Sales People Along with Identification: (use additional paper if necessary)

* Copy of all identifications will be attached to this application

***** DISCLAIMER: Please be advised this information may be used for WARRANT checks. *****

I confirm that I have received, read, and understood this form including the information on the back.

Applicant's Signature: _____ Date: _____

Township Signature: _____ Date: _____

SOLICITORS AND TRANSIENT VENDOR INFORMATION (ORC § 505.94, Resolution No. 2017-074)

Solicitor & Transient Vendor Registration Process

1. Complete Registration Form and BCSO Form. Each Representative of the Vendor ("Representative" or salesperson) will need a State ID or other approved identification. One application needs to be completed per federal tax identification number. The Applicant (the individual completing the application on behalf of the Transient Vendor or company) must provide the fee with the application.
 - \$50 for the first individual with a \$10 fee per additional Representative affiliated with the same organization up to a maximum of \$150.
2. Liberty Township will photocopy each ID and take a photo of each Representative. Liberty Township will forward the form to the designated BCSO personnel.
3. Liberty Township will inform the Applicant when the badges, application, *Do No Solicit List*, and any additional paperwork are ready to be picked up. These items must be picked up by the Applicant only. No solicitation shall commence until the paperwork and badges are completed, approved, and picked up.

Liberty Township Solicitor & Transient Vendor Requirements

1. Solicitors, Transient Vendor ("Vendor"), and Representative of the Vendor ("Representative") are limited to the hours of 9 a.m. to 6 p.m. October 1st through April 30th and from 9 a.m. to 9 p.m. May 1st through September 30th.
2. No solicitation shall occur on any residence where a *No Soliciting* decal or sign is displayed.
3. Liberty Township has created a *Do No Solicit List*. The *Do No Solicit List* records the households that do not want solicitors, Vendors to visit, or Representatives. This list will include the most up-to-date households that have enrolled at the time the Vendor registered. It is the responsibility of the Vendor or Representatives to check the Liberty Township website for the up-to-date list. **No solicitation shall occur at any residence that is listed on the *Do No Solicit List*.**
4. Each Representative must wear the Liberty Township provided Solicitor Identification Badge where it can be seen and carry a copy of the application form upon his or her person while soliciting. If asked by a resident or Butler County Sheriff's Office deputy, the Representative must present the badge and form.
5. Penalty: Whoever violates Resolution No. 2017-074 will be guilty of a misdemeanor as set forth in ORC § 505.99. If a solicitor, Vendor, or Representative has been issued a citation and then either paid the citation or the citation has been adjudicated with a guilty finding then the license will be revoked and the Vendor will not be allowed to get another permit for a period of 1 year.
6. Penalty: In addition, any solicitor, Vendor, or Representative that solicits at a residence with a *No Soliciting Decal*, any residence on the *Do Not Solicit List* on file with their application, or any other sign that indicates no soliciting will be prosecuted for criminal trespassing.

LIBERTY TOWNSHIP RESIDENT INFORMATION
Solicitors and Transient Vendor Information
(ORC § 505.94, Resolution No. 2017-074)

1. **HOURS.** Solicitors, Transient Vendors ("Vendors"), and Representatives of the Vendor ("Representatives") are limited to the hours of 9 a.m. to 6 p.m. October 1st through April 30th and from 9 a.m. to 9 p.m. May 1st through September 30th.
2. **REGULATION.** Liberty Township provides residential property owners with a means to prohibit certain type of door to door solicitation and canvassing through Liberty Township Resolution No. 2017-074 as permitted by the Ohio Revised Code Section 505.94. **No solicitation shall occur on any residence where a *No Soliciting* decal or sign is displayed.** It is the responsibility of the homeowner to display a *No Soliciting* decal or sign in a visible location near the front door. Liberty Township decals (either adhesive backed or static cling type) can be obtained at no cost at the Township Administrative Office or by mail by contacting the Township at (513) 759-7500.
3. **DO NOT SOLICIT LIST.** Liberty Township has created a *Do Not Solicit List*. The *Do Not Solicit List* records the households that do not want uninvited Vendors to visit. **No solicitation shall occur at any residence that is listed on the *Do No Solicit List*.**

To register to be on the *Do Not Solicit List* please visit the Liberty Township website at <http://www.Liberty-Township.com> and complete the brief form and then submit. Homeowners also may go to the Administrative Offices to complete the form. The form will give the homeowners the opportunity to request a *No Soliciting* decal or sign. The administration will review the forms for accuracy and then update the list on our website. **Only addresses (no names) will be listed on the *Do Not Solicit List*.** A residence will remain on the list for a period of five years. At the end of that time the homeowner will need to re-register. Homeowners can remove their residence from the list by coming into the Administrative Offices.

While the *Do Not Solicit List* will be helpful in preventing uninvited Representatives, *No Soliciting* decals or signs are the most effective legal means of preventing solicitation. A homeowner does not need to be on the *Do Not Solicit List* to be covered by the no solicitation requirement of the resolution if a *No Soliciting* decal or sign is posted.

4. **BADGES.** Each Vendor or Representative must wear the official Liberty Township Solicitor Identification Badge in a visible location and carry a copy of the approved application form upon his or her person while soliciting. If asked by a resident or a Butler County Sheriff's Office Deputy, the Vendor or Representative must present the badge and form.
5. **RESIDENT RIGHTS.** If an individual comes to your door and you have a *No Soliciting* decal or sign posted, get as much information as possible (full name, name of the company, and description of the solicitor), then immediately call the Butler County Sheriff's Office non-emergency dispatch number (513) 785-1300 to report the violation. A deputy must be able to identify the individual to issue a citation.

If you witness solicitors without Liberty Township identification badges or observe soliciting activity outside of the permitted hours, get as much information as possible regarding the solicitor and immediately call the Butler County Sheriff's Office at (513) 785-1300 as described above.



**SOLICITOR
NAME**
ABC Corporations

Expires on: x/x/xx



*For issues call
(513) 785-1300.*

Liberty Township does not endorse any solicitor.

		UNIT PRICE	\$75.90	\$2.00	\$195.00	\$500.00	5.00%	1.00%	1.00%	5.00%						
		ITEM	253	254	448	802	614	802								
Fairfield Township 2026 Paving Estimate October 1, 2025																
Road	Start	Finish	SY	SY	Surface Course Type 1, 1.5", App	EA	Maintaining Traffic	Premium On Bid Bond	Premium On Insurance	Contingencies	COST	Mile	Center Line	Passing Log Required	Surface Area	
JAMIE DR	VINNEDGE RD	END	241	3446	144	1	2,684.60	536.92	536.92	2,684.60	\$60,135.05	0.253		Y/N	SY	
SPRING MEADOW DR	PRINCETON RD SOUTH	CULDESAC	236	3366	140	0	2,598.03	519.61	519.61	2,598.03	\$58,195.83	0.216		NO	3446	
ASHVIEW PLACE	FOREST HILL LN	SPRINGMEADOW DR	75	1065	44	0	821.86	164.37	164.37	821.86	\$18,409.57	0.072		NO	1065	
SUMMERDALE LN	SPRINGMEADOW DR	AUTUMN HILL LN	220	3142	131	0	2,425.56	485.11	485.11	2,425.56	\$54,332.50	0.229		NO	3142	
AUTUMN HILL	CULDESAC	CULDESAC	297	4238	177	0	3,271.29	654.26	654.26	3,271.29	\$73,276.83	0.271		NO	4238	
WEATHERED OAKS LN	SUMMERDALE LN	LIBERTY FAIRFILED	287	4094	171	0	3,159.91	631.98	631.98	3,159.91	\$70,781.88	0.291		NO	4094	
WEATHERED OAKS CT	WEATHERED OAKS LN	CULDESAC	79	1128	47	0	870.37	174.07	174.07	870.37	\$19,496.21	0.057		NO	1128	
		TOTAL	1433	20478	853	1	15831.60	3166.32	3166.32	15831.60	\$354,627.87				20478	

Fairfield Township 2026 Retrace Estimate October 1, 2025																	642				614				802			
ITEM		UNIT PRICE	\$655.00	\$465.00	\$475.00	\$305.00	\$1.00	\$3.25	\$58.00	\$1.82	\$0.35	\$345.00	\$74.00	2.55%	0.97%	0.61%	7.32%											
Road	Start	Finish	Mile	Center Line	Edge Line, 4"	Mile	Edge Line, 4", Yellow	Mile	Dotted line, 4"	LF	Stop Line	EA	LF	EA	LF	Channelizing Line, 8"	EA	School Symbo Marking 96"	EA	Word On Pavement, 96"	LS	Maintaining Traffic	LS	Premium On Bid Bond	LS	Premium On Insurance	LS	Contingencies
TULEY RD	TYLERSVILLE	ALSTON AVE	0.657	1.313	0.000	0.000	0.000	0.000	0	0	0	0	0	0	0	0	0	0	0	0	26.54	10.08	6.369	76.2418	\$1,161.12			
PRINCETON RD	BYPASS 4	DEAD END	2.087	3.454	0.264	1.200	156	254	41	340	3695	0	0	0	0	0	0	0	0	0	222.5	84.56	53.4	639.345	\$9,736.87			
MORRIS RD	TYLERSVILLE	MILLIKIN	1.962	3.727	0.000	0.000	0.000	0.000	0	100	6	130	520	4	6	151.1	57.44	36.28	434.276	\$6,613.78								
TOTAL			4.706	8.494	0.264	1.200	156.000	354	47	470	4215	4	6	400.20	152.08	96.05	1149.86	\$17,511.78										

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-128**

RESOLUTION APPROVING OPEN PURCHASE ORDER BALANCES.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves the Open Purchase Order Balances, attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this Resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this Resolution upon its first reading.

SECTION 3 This Resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This Resolution shall take effect at the earliest period allowed by law.

Adopted: October 14, 2025

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Katherine Barbieri, Township Law Director

Updated as of 9/26/25													
PO #	Issue Date	Account Code	Acct Amount	Curr Balance	Department	Vendor	Notes						
696-2025	9/4/25	1000-110-221-0000	\$2,079.00	\$0.00	GENERAL	ERC HEALTH ACADEMY INC	ANNUAL HEALTH ACADEMY FEE						
706-2025	9/9/25	1000-110-221-0000	\$556.00	\$0.00	GENERAL	ERC HEALTH ACADEMY INC	ANNUAL FEE FOR HEALTH ACADEMY - PO 696 WAS SHORT, HAD TO OPEN NEW PO TO COVER DIFFERENCE						
719-2025	9/11/25	1000-110-221-0000	\$200.00	\$200.00	GENERAL	WAGWORKS, INC	MONTHLY COBRA BENEFIT SERVICE						
736-2025	9/18/25	1000-110-223-0000	\$785.50	\$785.50	GENERAL	PRINCIPAL LIFE INSURANCE COMPANY	DENTAL, VISION, LIFE INSURANCE MONTHLY INVOICE						
736-2025	9/18/25	1000-110-223-0000	\$140.65	\$140.65	GENERAL	PRINCIPAL LIFE INSURANCE COMPANY	DENTAL, VISION, LIFE INSURANCE MONTHLY INVOICE						
692-2025	9/3/25	1000-110-312-0000	\$478.30	\$0.00	GENERAL	OHIO AUDITOR OF STATE KEITH FABER	AUDIT FEES						
739-2025	9/18/25	1000-110-330-0000	\$300.00	\$300.00	GENERAL	BUTLER COUNTY TOWNSHIP ASSOCIATION	ANNUAL EDUCATIONAL BANQUET						
715-2025	9/10/25	1000-110-342-0000	\$1,000.00	\$1,000.00	GENERAL	PITNEY BOWES GLOBAL FINANCIAL SERVICES	POSTAGE MACHINE RENTAL AND POSTAGE FOR ADMIN AND POLICE						
704-2025	9/8/25	1000-110-360-0000	\$1,325.00	\$1,325.00	GENERAL	LEGEND WEB WORKS LLC	ADA COMPLIANCE FOR WEBSITE						
710-2025	9/10/25	1000-110-410-0000	\$15.00	\$0.00	GENERAL	BOSS AWARDS & SPORTSWEAR	KIM LAPENSEE JEDD BOARD MEMBER NAME PLATE						
714-2025	9/10/25	1000-110-410-0000	\$500.00	\$500.00	GENERAL	QUILL	FTZA BOARD NAMEPLATES						
749-2025	9/19/25	1000-110-410-0000	\$30.00	\$30.00	GENERAL	BOSS AWARDS & SPORTSWEAR	MISC OPERATING SUPPLIES FOR ALL DEPARTMENTS						
741-2025	9/19/25	1000-110-420-0000	\$3,000.00	\$3,000.00	GENERAL	HUNTINGTON CREDIT CARD	GAS FOR ALL DEPARTMENTS						
742-2025	9/19/25	1000-110-420-0000	\$500.00	\$500.00	GENERAL	WEXONLINE	FOOD FOR FAIRFIELD CHAMBER AFTER HOURS MEETING						
722-2025	9/11/25	1000-110-599-0000	\$1,000.00	\$1,000.00	GENERAL	HUNTINGTON CREDIT CARD	BANK FEES						
705-2025	9/9/25	1000-110-599-1040	\$350.00	\$298.32	GENERAL	HUNTINGTON BANK	NEW CAMERA FOR MEETING ROOM						
711-2025	9/10/25	1000-110-740-0000	\$8,090.83	\$8,090.83	GENERAL	PROFESSIONAL CABLING SOLUTIONS, LLC	ANNUAL PUMP/CLEAN OIL WASTEWATER AT ADMIN, FIRE & PUBLIC WORKS						
700-2025	9/5/25	1000-120-323-0000	\$1,800.00	\$1,800.00	GENERAL	TRI STATE LIQUID WASTE LTD	WATER INVOICES FOR ALL BUILDINGS						
721-2025	9/11/25	1000-120-359-1079	\$300.00	\$300.00	GENERAL	BUTLER COUNTY WATER & SEWER DEPT.	GENERATOR RENTAL FOR PATRIOTS DAY EVENT						
702-2025	9/8/25	1000-120-599-1051	\$394.04	\$394.04	GENERAL	SUNBELT RENTALS INC	GARBAGE CANS/LINERS FOR PATRIOTS DAY EVENT						
703-2025	9/9/25	1000-120-599-1051	\$195.00	\$195.00	GENERAL	RUMPKI CONSOLIDATED COMPANIES	SPONSOR BANNER FOR PATRIOTS DAY EVENT						
726-2025	9/12/25	1000-120-599-1051	\$237.00	\$237.00	GENERAL	OMNI BUSINESS FORMS INC	ANNUAL ZONING SOFTWARE FEE						
731-2025	9/16/25	1000-130-360-0000	\$17,000.00	\$17,000.00	GENERAL	GOPILOT	WINTERIZATION OF PARK RESTROOMS						
743-2025	9/22/25	1000-610-323-0000	\$2,000.00	\$2,000.00	GENERAL	ZIN'S PLUMBING LLC	TURF REPAIRS AT HEROES PARK						
709-2025	9/10/25	1000-610-599-1013	\$7,500.00	\$7,500.00	GENERAL	TRI STATE LIQUID WASTE LTD	ANNUAL PUMP/CLEAN OIL WASTEWATER AT ADMIN, FIRE & PUBLIC WORKS						
700-2025	9/5/25	2021-330-323-0000	\$1,800.00	\$1,800.00	GENERAL	MERCY OCCUPATIONAL HEALTH & URGENT CARE	DRUG/ALCOHOL TEST - PUBLIC WORKS						
723-2025	9/11/25	2021-330-323-0000	\$192.00	\$0.00	GASOLINE TAX	HUNTINGTON CREDIT CARD	MISC OPERATING SUPPLIES FOR ALL DEPARTMENTS						
741-2025	9/19/25	2021-330-420-0000	\$10,000.00	\$10,000.00	GASOLINE TAX	WEXONLINE	GAS FOR ALL DEPARTMENTS						
742-2025	9/19/25	2021-330-420-0000	\$688.87	\$688.87	GASOLINE TAX	PRINCIPAL LIFE INSURANCE COMPANY	DENTAL, VISION, LIFE INSURANCE MONTHLY INVOICE						
736-2025	9/18/25	2031-330-223-0000	\$139.80	\$139.80	ROAD AND BRIDGE	PRINCIPAL LIFE INSURANCE COMPANY	DENTAL, VISION, LIFE INSURANCE MONTHLY INVOICE						
736-2025	9/18/25	2031-330-224-0000	\$500.00	\$500.00	ROAD AND BRIDGE	BUTLER COUNTY WATER & SEWER DEPT.	WATER INVOICES FOR ALL BUILDINGS						
721-2025	9/11/25	2031-330-332-1079	\$1,750.00	\$1,750.00	ROAD AND BRIDGE	CITY OF HAMILTON	ELECTRIC AND GAS FOR GILMORE FIRE STATION - ELECTRIC FOR SERVICE BUILDING						
728-2025	9/15/25	2031-330-359-1074	\$500.00	\$500.00	ROAD AND BRIDGE	CHARTER COMMUNICATIONS HOLDINGS, LLC	CABLE SERVICE FOR FIRE AND PUBLIC WORKS						
716-2025	9/11/25	2031-330-360-0000	\$367.00	\$367.00	POLICE	PRINCIPAL LIFE INSURANCE COMPANY	DENTAL, VISION, LIFE INSURANCE MONTHLY INVOICE						
733-2025	9/16/25	2081-210-224-0000	\$2,500.00	\$2,500.00	POLICE	GALLS LLC	UNIFORMS FOR FIRE AND POLICE						
735-2025	9/16/25	2081-210-330-0000	\$188.33	\$0.00	POLICE	BRANDON McCROSKEY	REIMBURSEMENT FOR MEALS WHILE AT TRAINING						
715-2025	9/10/25	2081-210-342-0000	\$1,000.00	\$1,000.00	POLICE	PITNEY BOWES GLOBAL FINANCIAL SERVICES	POSTAGE MACHINE RENTAL AND POSTAGE FOR ADMIN AND POLICE						
721-2025	9/11/25	2081-210-359-1079	\$1,000.00	\$1,000.00	POLICE	BUTLER COUNTY WATER & SEWER DEPT.	WATER INVOICES FOR ALL BUILDINGS						
717-2025	9/11/25	2081-210-360-0000	\$300.00	\$300.00	POLICE	CT SECURITY SERVICES	MONTHLY SECURITY CAMERA SUPPORT AT POLICE DEPARTMENT						
714-2025	9/10/25	2081-210-410-0000	\$1,000.00	\$1,000.00	POLICE	ADAPTIVE TACTICAL LLC	OFFICE SUPPLIES FOR ADMIN, FIRE AND POLICE						
727-2025	9/12/25	2081-210-420-0000	\$2,121.69	\$2,121.69	POLICE	VANCES LAW ENFORCEMENT	LESS LETHAL STOCKS/FORENSIS FOR NEW MOSSBERG SHOTGUNS						
738-2025	9/18/25	2081-210-420-0000	\$4,620.00	\$4,620.00	POLICE	HUNTINGTON CREDIT CARD	FRONT/BACK BALLISTIC PLATES FOR POLICE DEPARTMENT						
740-2025	9/18/25	2081-210-420-0000	\$781.26	\$781.26	POLICE	HUNTINGTON CREDIT CARD	OPERATING SUPPLIES FOR POLICE DEPARTMENT						
741-2025	9/19/25	2081-210-420-0000	\$3,000.00	\$3,000.00	POLICE	WEXONLINE	MISC OPERATING SUPPLIES FOR ALL DEPARTMENTS						
742-2025	9/19/25	2081-210-420-0000	\$6,000.00	\$6,000.00	POLICE	WEXONLINE	GAS FOR ALL DEPARTMENTS						
736-2025	9/18/25	2111-220-223-0000	\$2,383.14	\$2,383.14	FIRE	PRINCIPAL LIFE INSURANCE COMPANY	DENTAL, VISION, LIFE INSURANCE MONTHLY INVOICE						
736-2025	9/16/25	2111-220-224-0000	\$399.14	\$399.14	FIRE	PRINCIPAL LIFE INSURANCE COMPANY	DENTAL, VISION, LIFE INSURANCE MONTHLY INVOICE						
733-2025	9/16/25	2111-220-251-0000	\$2,500.00	\$2,500.00	FIRE	GALLS LLC	UNIFORMS FOR FIRE AND POLICE						
744-2025	9/22/25	2111-220-251-0000	\$3,044.44	\$3,044.44	FIRE	PHOENIX SAFETY OUTFITTERS	RAIN DEFENDER HOODED SWEATSHIRTS						
750-2025	9/26/25	2111-220-318-0000	\$500.00	\$500.00	FIRE	CSUTEST.COM	FIRE/EMS TRAINING						
728-2025	9/15/25	2111-220-359-1074	\$4,000.00	\$3,826.02	FIRE	CITY OF HAMILTON	ELECTRIC AND GAS FOR GILMORE FIRE STATION - ELECTRIC FOR SERVICE BUILDING						
721-2025	9/11/25	2111-220-359-1079	\$1,000.00	\$1,000.00	FIRE	BUTLER COUNTY WATER & SEWER DEPT.	WATER INVOICES FOR ALL BUILDINGS						
714-2025	9/10/25	2111-220-360-0000	\$500.00	\$500.00	FIRE	QUILL	OFFICE SUPPLIES FOR ADMIN, FIRE AND POLICE						
716-2025	9/11/25	2111-220-360-0000	\$500.00	\$500.00	FIRE	CHARTER COMMUNICATIONS HOLDINGS, LLC	CABLE SERVICE FOR FIRE AND PUBLIC WORKS						
741-2025	9/19/25	2111-220-420-0000	\$3,000.00	\$3,000.00	FIRE	HUNTINGTON CREDIT CARD	MISC OPERATING SUPPLIES FOR ALL DEPARTMENTS						
742-2025	9/19/25	2111-220-420-0000	\$7,000.00	\$7,000.00	FIRE	WEXONLINE	GAS FOR ALL DEPARTMENTS						
745-2025	9/22/25	2111-220-430-0000	\$2,000.00	\$2,000.00	FIRE	BUTLER COUNTY FIRE CHIEFS ASSOC.	SCBA FIT TESTER						
736-2025	9/18/25	2191-210-223-4918	\$2,055.86	\$2,055.86	SAFETY SERVICE LEVY	PRINCIPAL LIFE INSURANCE COMPANY	DENTAL, VISION, LIFE INSURANCE MONTHLY INVOICE						
725-2025	9/12/25	2191-210-318-0000	\$1,195.00	\$1,195.00	SAFETY SERVICE LEVY	INSTITUTE OF POLICE TECHNOLOGY AND MANAGEMENT	SCENE TRAFFIC CRASH/HOMICIDE INVESTIGATIONS TRAINING						
693-2025	9/3/25	2191-210-323-0000	\$1,000.00	\$1,000.00	SAFETY SERVICE LEVY	PERFECTION GROUP INC	REPAIR COOLING UNIT IN POLICE STATION						
694-2025	9/3/25	2191-210-323-0000	\$476.89	\$0.00	SAFETY SERVICE LEVY	PATTERSON POPE	DIFFERENCE TO ORG PAID INVOICE						
695-2025	9/3/25	2191-210-323-0000	\$705.00	\$705.00	SAFETY SERVICE LEVY	CRONIN FORD NORTH	REPAIR LOCK ON POLICE RECORDS CABINET						
699-2025	9/4/25	2191-210-323-0000	\$3,658.64	\$108.14	SAFETY SERVICE LEVY	CRONIN FORD NORTH	2020 FORD EXPLORER REPAIRS						
724-2025	9/11/25	2191-210-323-0000	\$2,185.00	\$2,185.00	SAFETY SERVICE LEVY	TRI-STATE PUBLIC SAFETY	REPAIRS ON MARKED UNIT THAT WAS IN ACCIDENT						
734-2025	9/16/25	2191-210-323-0000	\$283.71	\$283.71	SAFETY SERVICE LEVY	FIRESTONE PAYMENT CENTER	REPAIRS TO VEHICLE #102						
697-2025	9/4/25	2191-210-360-0000	\$1,200.00	\$1,200.00	SAFETY SERVICE LEVY	SUNDANCE SYSTEMS INC	ANNUAL MAINTENANCE FEE FOR RMS MFA - POLICE						
698-2025	9/4/25	2191-210-360-0000	\$3,000.00	\$3,000.00	SAFETY SERVICE LEVY	VECTOR SOLUTIONS	ANNUAL EMPLOYEE TRACKING FOR POLICE DEPARTMENT						
713-2025	9/10/25	2191-210-360-0000	\$500.00	\$500.00	SAFETY SERVICE LEVY	LEXIS NEXIS RISK DATA MANAGEMENT INC	INVESTIGATIVE TOOL FOR POLICE						
720-2025	9/11/25	2191-210-360-0000	\$2,350.00	\$2,350.00	SAFETY SERVICE LEVY	GREATER CINCINNATI'S FINISHING TOUCH TEAM, LLC	CLEANING SERVICE WITH POLICE DEPARTMENT						
732-2025	9/16/25	2191-210-360-0000	\$1,000.00	\$1,000.00	SAFETY SERVICE LEVY	ID NETWORKS ATTN: TOM KLABAN	ANNUAL FEE FOR LIVESCAN FINGERPRINT MACHINE						
751-2025	9/26/25	2191-210-360-0000	\$1,000.00	\$1,000.00	SAFETY SERVICE LEVY	IDENTISYS INCORPORATED	ANNUAL FEE FOR ID CARD PRINTER						

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-129**

**RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON THE
PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE ZONING
ADMINISTRATOR TO INITIATE COMPLAINT.**

WHEREAS: Uncontrolled vegetation, unsecured property, improper parking of vehicles, and/or refuse, junk, and debris were reported at the properties listed below; and

- | | |
|---------------------------------------|---|
| • 6223 Lakewood Dr- | Operating a car rental business out of home |
| • 2711 Tylersville Rd, 1781 King Ave- | IN OP Vehicles Junk Vehicle parking |
| • River Rd- | Vegetation Maintenance |

WHEREAS: The Ohio Revised Code Section 505.87 provides that, at least seven days prior to providing for the abatement, control or removal of any vegetation, garbage, refuse or debris, or securing the property, the Board of Trustees shall notify the owner of the land and any holders of liens of record upon the land; and

WHEREAS: The Fairfield Township zoning resolution outlines zoning guidelines to promote public health, safety, comfort, and welfare of the residents of Fairfield Township. Violations of a provision of the resolution have been observed and proper notice has been delivered; and

WHEREAS: The Ohio Revised Code Section 505.87 provides that, if the Board of Trustees determines within twelve consecutive months after a prior nuisance determination that the same owner's maintenance of vegetation, garbage refuse, or other debris on the same land in the township constitutes a nuisance, at least four days prior to providing for the abatement, control or removal of the nuisance, the Board must send notice of the subsequent nuisance determination to the landowner and to any lienholders of record by first class mail; and

WHEREAS: In accordance with Ohio Revised Code Section 505.87, the Township Trustees have the authority to contract to abate the nuisances and have the costs incurred assessed to the property tax bills;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: That this Board specifically finds and hereby determines that the unsecured property, inoperable vehicles, improperly stored vehicles, uncontrolled growth of vegetation and/or the refuse and debris on each of the said properties listed above constitute a nuisance within the meaning of Ohio Revised Code Section 505.87, and the Board directs that notice of this action be given to owners of the said property and lienholders in the manner required by Ohio Revised Code Section 505.87.

SECTION 2: That this Board hereby orders the owners of said property to remove and abate the nuisances within seven days after notice of this order is given to the owners and lienholders of record, and within four days after notice of this order is given to the owners and lienholders of record for properties previously determined to be a nuisance. If said nuisances are not removed and abated by the said owners, or if no agreement for removal and abatement is reached between the Township and the owners and lienholders of record within four or seven days after notice is given, the Zoning Administrator shall cause the nuisances to be removed, and the Township shall notify the County "Auditor to assess such cost-plus administrative expense to the property tax bills for the said parcel, as provided in Ohio Revised Code Section 505.87.

SECTION 3: The Board hereby dispense with the requirement that this Resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 4: This Resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 5: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 6: This Resolution shall be declared an emergency and shall take effect at the earliest period allowed by law and to facilitate remediation of the nuisance throughout the growing season.

Adopted: October 14, 2025

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Katherine Barbieri, Township Law Director



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT
6032 MORRIS ROAD
FAIRFIELD TOWNSHIP, OHIO 45011
513-887-4400

Case Date:	4/21/2025	Courtesy Notice Date:	9/9/2025
Fairfield Twp Violation #	25-066	NOV Issue Date:	9/19/2025
Address of Violation:	6223 LAKEWOOD DR	Final NOV Issue Date:	
Complainant Name:			
Description:	Operating a car rental business out of home		
Disposition:	Issued NOV		
Assigned to:	Nick Armstrong		

Property

Parcel #	Address	Owner Name
A0300143000022	6223 LAKEWOOD DR	ISIJOLA, OLUFISAYO O

Violations

Code: 532.3 Licencing of Vehicles/Trailers **Status:** In Violation
No vehicles or trailers of any type without current license plates shall be parked or stored in any Zoning District other than in a completely enclosed building.

Date: 9/8/2025 8:51:00 AM

Required Actions:

Code: 805. Parking of Inoperable Vehicles. **Status:** In Violation
The parking of an inoperable vehicle within a residential district shall be prohibited, except that such vehicle may be stored in an enclosed garage or other accessory building, provided that no business shall be conducted in connection therewith while such vehicle is parked or stored.

Date: 9/8/2025 8:51:00 AM

Required Actions:

Code: 611.1 PRINCIPAL PERMITTED USES. R-1 **Status:** In Violation
(a) One-family detached dwellings, including approved modular housing. (b) Schools and colleges located not less than fifty (50) feet from any lot in any R- District or a recorded residential subdivision. (c) Neighborhood and community park land, open space; provided that any principal building or swimming pool shall be located not less than one hundred (100) feet from any lot in a R-District or a recorded residential subdivision.

Date: 9/8/2025 8:49:00 AM

Required Actions: Operating an unpermitted car rental business out of a residential single family home.

Notes

Date: 4/21/2025 **By:** Nick Armstrong

Note: Resident made a police report stating he runs a car rental business out of his home and a car was not returned.

Date: 9/8/2025 **By:** Nick Armstrong

Note: Multiple police reports about stolen cars, owner operating a car rental business using this address.



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT
6032 MORRIS ROAD
FAIRFIELD TOWNSHIP, OHIO 45011
513-887-4400

Courtesy Notice of Violation

Under Fairfield Township Zoning Resolution
(ORC 505.87 & 505.871)

Case Number: 25-066

Date: 9/9/2025

Property Owner: ISIJOLA, OLUFISAYO O
6223 LAKEWOOD DR
FAIRFIELD TOWNSHIP, OH 45011

Parcel ID: A0300143000022

Property in Violation: 6223 LAKEWOOD DR
FAIRFIELD TOWNSHIP, OH 45011

This Courtesy Notice is being sent to you in regards to your property at 6223 LAKEWOOD DR. In accordance to the Fairfield Township Zoning Resolution, your property violates section(s):

Code: 532.3 Licencing of Vehicles/Trailers

Status: In Violation

No vehicles or trailers of any type without current license plates shall be parked or stored in any Zoning District other than in a completely enclosed building.

Required Actions:

Comments/Notes:

Code: 805. Parking of Inoperable Vehicles.

Status: In Violation

The parking of an inoperable vehicle within a residential district shall be prohibited, except that such vehicle may be stored in an enclosed garage or other accessory building, provided that no business shall be conducted in connection therewith while such vehicle is parked or stored.

Required Actions:

Comments/Notes:

Code: 611.1 PRINCIPAL PERMITTED USES, R-1

Status: In Violation

(a) One-family detached dwellings, including approved modular housing. (b) Schools and colleges located not less than fifty (50) feet from any lot in any R- District or a recorded residential subdivision. (c) Neighborhood and community park land, open space; provided that any principal building or swimming pool shall be located not less than one hundred (100) feet from any lot in a R-District or a recorded residential subdivision.

Required Actions: Operating an unpermitted car rental business out of a residential single family home.

Comments/Notes:

You must remedy the situation within **TEN (10) days** before further action is taken by Fairfield Township.

Please contact at (513) 887-4400 or at with any questions or once you are in compliance with the above notice violation(s).

Thank you in advance for your cooperation.

9/8/2025



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT
6032 MORRIS ROAD
FAIRFIELD TOWNSHIP, OHIO 45011
513-887-4400

NOTICE OF NUISANCE ABATEMENT VIOLATION

Under Fairfield Township Zoning Resolution and
(ORC 505.87 & 505.871)

Case Number: 25-066

Date: 9/19/2025

Property Owner: ISIJOLA, OLUFISAYO O
6223 LAKEWOOD DR
FAIRFIELD TOWNSHIP, OH 45011

Address in Violation: 6223 LAKEWOOD DR
FAIRFIELD TOWNSHIP, OH 45011

Parcel ID: A0300143000022

YOU ARE HEREBY NOTIFIED that you are in Violation of the Fairfield Township Zoning Resolution and/or sections 505.87 & 505.871 of the ORC at the property located at 6223 LAKEWOOD DR.

In accordance with the Fairfield Township Zoning Resolution, your property is in violation of the following section(s):

Code: 532.3 Licencing of Vehicles/Trailers

Status: In Violation

No vehicles or trailers of any type without current license plates shall be parked or stored in any Zoning District other than in a completely enclosed building.

Required Actions:

Comments/Notes:

Code: 805. Parking of Inoperable Vehicles.

Status: In Violation

The parking of an inoperable vehicle within a residential district shall be prohibited, except that such vehicle may be stored in an enclosed garage or other accessory building, provided that no business shall be conducted in connection therewith while such vehicle is parked or stored.

Required Actions:

Comments/Notes:

Code: 611.1 PRINCIPAL PERMITTED USES. R-1

Status: In Violation

(a) One-family detached dwellings, including approved modular housing. (b) Schools and colleges located not less than fifty (50) feet from any lot in any R- District or a recorded residential subdivision. (c) Neighborhood and community park land, open space; provided that any principal building or swimming pool shall be located not less than one hundred (100) feet from any lot in a R- District or a recorded residential subdivision.

Required Actions: Operating an unpermitted car rental business out of a residential single family home.

Comments/Notes:

You must remedy the situation within TEN (10) days before further action is taken by Fairfield Township.

Please contact at (513) 887-4400 or at with any questions or once you are in compliance with the above notice violation(s).

Thank you in advance for your cooperation.

9/19/2025

Date

186 cars available Daily price Vehicle type Make & model Years Seats Electric Deliver to me All filters

186 cars available



Honda HR-V 2026

New listing
Mason

Save \$1

Free cancellation available for all trips



Honda HR-V 2025

New listing
All-Star Host
Mason

Save \$1



Toyota Corolla 2024

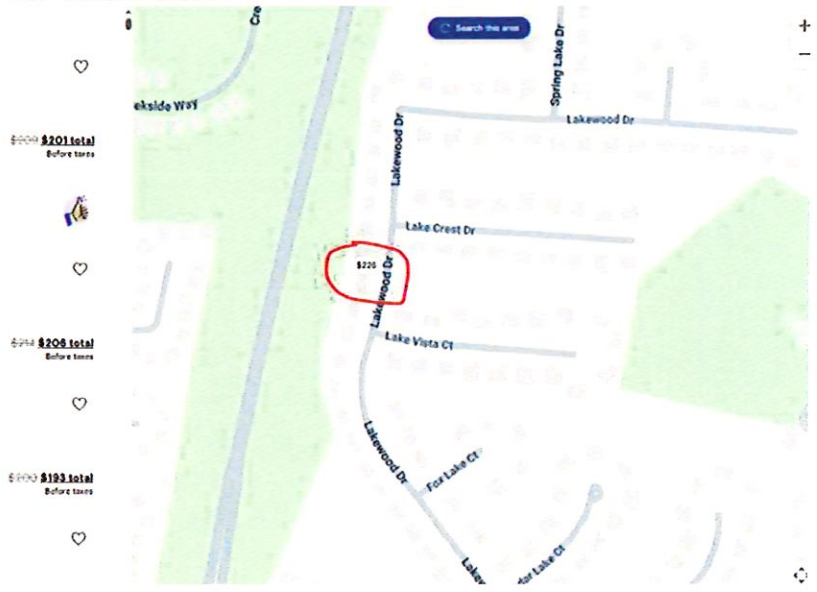
4.95 (76 trips)
All-Star Host
Mason

Save \$7



Honda Civic 2024

5.0 (57 trips)
All-Star Host
Mason



Olu I.

Hamilton OH

459 trips • Joined Mar 2024

VERIFIED INFO

Approved to drive

Email address

Phone number



LANGUAGES

English

WORKS

GHM Rental

SCHOOL

WGU

SHARE THIS TURO PROFILE



ABOUT OLU

At GHMP LLC Rentals, we take pride in delivering excellence and quality service in every rental experience. Based in Hamilton, Ohio, our mission is to provide reliable, well-maintained vehicles at affordable rates with personalized, customer-focused service. Whether you're in town for a short visit or need a dependable ride for daily use, we're here to make your journey smooth, comfortable, and stress-free. Excellence is not just a goal — it's our standard.

Less

OLU'S VEHICLES



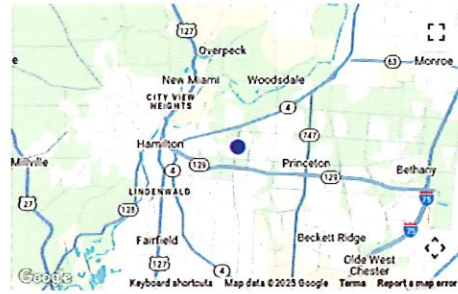
Toyota Sienna 2022

STAY MOUNTAIN

STAY MOUNTAIN

[View all vehicles](#)

LOCATION



REVIEWS FROM GUESTS • 459 TRIPS

4.81 ★ (371 reviews)



★★★★★

Chantelle L. • September 7, 2025

The owner was so attentive and answered all my questions I would definitely book with him again



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT
6032 MORRIS ROAD
FAIRFIELD TOWNSHIP, OHIO 45011
513-887-4400

Case Date:	6/18/2025	Courtesy Notice Date:	9/9/2025
Fairfield Twp Violation #	25-133	NOV Issue Date:	9/19/2025
Address of Violation:	2711 TYLERSVILLE RD, 1781 KING, A0300038000005, A0300038000004, A0300038000003	Final NOV Issue Date:	
Complainant Name:			
Description:	IN OP Vehicles Junk Vehicle parking		
Disposition:	Issued NOV		
Assigned to:	Nick Armstrong		

Property

Parcel #	Address	Owner Name
A0300013000029	2711 TYLERSVILLE RD, 1781 KING, A0300038000005, A0300038000004, A0300038000003	DREW, PHILLIP N AND ANGEL R

Violations

Code: 533 Junk

Status: In Violation

The accumulation or storage of junk, inoperable vehicles, disabled or inoperative machinery or equipment, vehicles or machinery parts, or any other discarded objects or debris shall be prohibited, outside of an approved junk yard, in order to protect residents from unsightly conditions and/or an environment conducive to the infestation and breeding of vermin, insects, and rodents.

Date: 6/18/2025 10:46:00 AM

Required Actions:



Code: 805. Parking of Inoperable Vehicles.

Status: In Violation

The parking of an inoperable vehicle within a residential district shall be prohibited, except that such vehicle may be stored in an enclosed garage or other accessory building, provided that no business shall be conducted in connection therewith while such vehicle is parked or stored.

Date: 6/18/2025 10:46:00 AM

Required Actions:



Code: 532.1 Parking of Vehicles

Status: In Violation

Parking and/or storing of any vehicle on a lawn or dirt surface shall be prohibited. On all tracts in residential districts, all open off-street parking areas shall be graded, and surfaced with bituminous concrete (asphalt), Portland cement concrete, brick, cobblestone or similar hard surface approved by the Zoning Inspector.

Date: 6/18/2025 10:47:00 AM

Required Actions: All vehicles must be legally registered, up to date tags, parked on a paved surface and operational.
Any discarded car parts or debris must be stored indoors.
any non registered or inoperable vehicles must be stored indoors.



Notes

Date: 6/18/2025 By: Nick Armstrong
Note: 513.460.5294.
Scheduled a meeting next week.
Date: 9/5/2025 By: Nick Armstrong
Note: Waited at property, knocked on the door. Spoke to a resident saying the owner was on his way home, waited and waited and he never arrived.



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT
6032 MORRIS ROAD
FAIRFIELD TOWNSHIP, OHIO 45011
513-887-4400

Courtesy Notice of Violation

Under Fairfield Township Zoning Resolution
(ORC 505.87 & 505.871)

Case Number: 25-133

Date: 9/9/2025

Property Owner: DREW, PHILLIP N AND ANGEL R
2711 TYLERSVILLE RD
FAIRFIELD TOWNSHIP, OH 45015

Parcel ID: A0300013000029

Property in Violation: 2711 TYLERSVILLE RD, 1781 KING, A0300038000005, A0300038000004,
A0300038000003
FAIRFIELD TOWNSHIP, OH 45015

This Courtesy Notice is being sent to you in regards to your property at 2711 TYLERSVILLE RD, 1781 KING, A0300038000005, A0300038000004, A0300038000003. In accordance to the Fairfield Township Zoning Resolution, your property violates section(s):

Code: 533 Junk

Status: In Violation

The accumulation or storage of junk, inoperable vehicles, disabled or inoperative machinery or equipment, vehicles or machinery parts, or any other discarded objects or debris shall be prohibited, outside of an approved junk yard, in order to protect residents from unsightly conditions and/or an environment conducive to the infestation and breeding of vermin, insects, and rodents.

Required Actions:

Comments/Notes:



Code: 805. Parking of Inoperable Vehicles.

Status: In Violation

The parking of an inoperable vehicle within a residential district shall be prohibited, except that such vehicle may be stored in an enclosed garage or other accessory building, provided that no business shall be conducted in connection therewith while such vehicle is parked or stored.

Required Actions:

Comments/Notes:



Code: 532.1 Parking of Vehicles

Status: In Violation

Parking and/or storing of any vehicle on a lawn or dirt surface shall be prohibited. On all tracts in residential districts, all open off-street parking areas shall be graded, and surfaced with bituminous concrete (asphalt), Portland cement concrete, brick, cobblestone or similar hard surface approved by the Zoning Inspector.

Required Actions:

Comments/Notes:



You must remedy the situation within **TEN (10) days** before further action is taken by Fairfield Township.

Please contact Chuck Goins at (513) 887-4400 or at cgoins@fairfieldtwp.org with any questions or once you are in compliance with the above notice violation(s).

Thank you in advance for your cooperation.

Chuck Goins
Zoning Administrator

9/8/2025

Date



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT
6032 MORRIS ROAD
FAIRFIELD TOWNSHIP, OHIO 45011
513-887-4400

NOTICE OF NUISANCE ABATEMENT VIOLATION

Under Fairfield Township Zoning Resolution and
(ORC 505.87 & 505.871)

Case Number: 25-133

Date: 9/19/2025

Property Owner: DREW, PHILLIP N AND ANGEL R
2711 TYLERSVILLE RD
FAIRFIELD TOWNSHIP, OH 45015

Address in Violation: 2711 TYLERSVILLE RD, 1781 KING,
A0300038000005, A0300038000004, A0300038000003
FAIRFIELD TOWNSHIP, OH 45015

Parcel ID: A0300013000029

YOU ARE HEREBY NOTIFIED that you are in Violation of the Fairfield Township Zoning Resolution and/or sections 505.87 & 505.871 of the ORC at the property located at 2711 TYLERSVILLE RD, 1781 KING, A0300038000005, A0300038000004, A0300038000003.

In accordance with the Fairfield Township Zoning Resolution, your property is in violation of the following section(s):

Code: 533 Junk

Status: In Violation

The accumulation or storage of junk, inoperable vehicles, disabled or inoperative machinery or equipment, vehicles or machinery parts, or any other discarded objects or debris shall be prohibited, outside of an approved junk yard, in order to protect residents from unsightly conditions and/or an environment conducive to the infestation and breeding of vermin, insects, and rodents.

Required Actions:

Comments/Notes:



Code: 805. Parking of Inoperable Vehicles.

Status: In Violation

The parking of an inoperable vehicle within a residential district shall be prohibited, except that such vehicle may be stored in an enclosed garage or other accessory building, provided that no business shall be conducted in connection therewith while such vehicle is parked or stored.

Required Actions:

Comments/Notes:



Code: 532.1 Parking of Vehicles

Status: In Violation

Parking and/or storing of any vehicle on a lawn or dirt surface shall be prohibited. On all tracts in residential districts, all open off-street parking areas shall be graded, and surfaced with bituminous concrete (asphalt), Portland cement concrete, brick, cobblestone or similar hard surface approved by the Zoning Inspector.

Required Actions: All vehicles must be legally registered, up to date tags, parked on a paved surface and operational.
Any discarded car parts or debris must be stored indoors.
any non registered or inoperable vehicles must be stored indoors.

Comments/Notes:



You must remedy the situation within **TEN (10)** days before further action is taken by Fairfield Township.

Please contact Chuck Goins at (513) 887-4400 or at cgoins@fairfieldtwp.org with any questions or once you are in compliance with the above notice violation(s).

Thank you in advance for your cooperation.


 Chuck Goins
 Zoning Administrator

9/19/2025
 Date



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT
6032 MORRIS ROAD
FAIRFIELD TOWNSHIP, OHIO 45011
513-887-4400

Case Date:	8/14/2025	Courtesy Notice Date:	8/15/2025
Fairfield Twp Violation #	25-169	NOV Issue Date:	9/16/2025
Address of Violation:	RIVER RD	Final NOV Issue Date:	
Complainant Name:			
Description:	Vegetation Maintenance		
Disposition:	Send to Trustees		
Assigned to:	Nick Armstrong		

Property

Parcel #	Address	Owner Name
A0500004000025	RIVER RD	FIRST NATIONAL BANK TRUST

Violations

Code: 534 High grass

Status: In Violation

Grass and weeds on all properties shall be kept at less than eight (8) inches in height.

Date: 8/14/2025 10:47:00 AM

Required Actions: Please maintain the vegetation and weeds at the cemetery and contact us asap
Cemetery

Notes

Date: 8/14/2025

By: Nick Armstrong

Note: Hi,

We have received a complaint about overgrown vegetation on a property you own, it is a historical cemetery. Who can I speak to regarding the maintenance of this property?

I will also be mailing a notice of violation along with pictures.

Date: 9/16/2025

By: Nick Armstrong

Note: From: Merrill, Tony <tony.merrill@yellowcardinaladvisors.com>
Sent: Tuesday, September 2, 2025 2:27 PM
To: Nick Armstrong <narmstrong@fairfieldtp.org>
Cc: Schwarz, Paul <Paul.Schwarz@YellowCardinalAdvisors.com>
Subject: Gilbert Cemetery - Notice of Violation

Nick,

We received the attached Courtesy Notice of Violation regarding the Gilbert Cemetery property.

We have no contact person associated with the cemetery board of trustees. And no one before me has been able to figure out what to do with the property. I believe we even consulted an attorney at some point in the past, and still no solution was reached.

The problem from our end is that there are no funds in the trust account, so there is nothing we can do about maintaining the property. Any ideas you may have as to what to do with the property is much appreciated. Perhaps you could direct me to someone with the Fairfield Township Council regarding donating the property to the Township or some other entity.

Sincerely,

Tony Merrill
Fiduciary Officer

513.867.4878 (office)
513.795.2369 (cell)
tony.merrill@yellowcardinaladvisors.com
1 East 4th Street
Cincinnati, OH 45202



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT
6032 MORRIS ROAD
FAIRFIELD TOWNSHIP, OHIO 45011
513-887-4400

NOTICE OF NUISANCE ABATEMENT VIOLATION

Under Fairfield Township Zoning Resolution and
(ORC 505.87 & 505.871)

Case Number: 25-169

Date: 9/16/2025

Property Owner: FIRST NATIONAL BANK TRUST
255 E 5TH ST # 800
CINCINNATI, OH 45202

Address in Violation: RIVER RD
FAIRFIELD TOWNSHIP, OH 45014

Parcel ID: A0500004000025

YOU ARE HEREBY NOTIFIED that you are in Violation of the Fairfield Township Zoning Resolution and/or sections 505.87 & 505.871 of the ORC at the property located at RIVER RD.

In accordance with the Fairfield Township Zoning Resolution, your property is in violation of the following section(s):

Code: 534 High grass

Status: In Violation

Grass and weeds on all properties shall be kept at less than eight (8) inches in height.

Required Actions: Please maintain the vegetation and weeds at the cemetery and contact us asap
Cemetery

Comments/Notes:

You must remedy the situation within **TEN (10) days** before further action is taken by Fairfield Township.

Please contact at (513) 887-4400 or at with any questions or once you are in compliance with the above notice violation(s).

Thank you in advance for your cooperation.

9/16/2025

Date



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT
6032 MORRIS ROAD
FAIRFIELD TOWNSHIP, OHIO 45011
513-887-4400

Courtesy Notice of Violation

Under Fairfield Township Zoning Resolution
(ORC 505.87 & 505.871)

Case Number: 25-169

Date: 8/16/2025

Property Owner: FIRST NATIONAL BANK TRUST
255 E 5TH ST # 800
CINCINNATI, OH 45202

Parcel ID: A0500004000025

Property in Violation: RIVER RD
FAIRFIELD TOWNSHIP, OH 45014

This Courtesy Notice is being sent to you in regards to your property at RIVER RD. In accordance to the Fairfield Township Zoning Resolution, your property violates section(s):

Code: 534 High grass

Status: In Violation

Grass and weeds on all properties shall be kept at less than eight (8) inches in height.

Required Actions: Please maintain the vegetation and weeds at the cemetery and contact us asap
Cemetery

Comments/Notes:

You must remedy the situation within **TEN (10) days** before further action is taken by Fairfield Township.

Please contact at (513) 887-4400 or at with any questions or once you are in compliance with the above notice violation(s).

Thank you in advance for your cooperation.

8/15/2025
Date



Photo added by Running Deer

Richards-Gilbert Family Cemetery

Fairfield, Butler County, Ohio, USA

First Name

Middle Name

Year Born

Exact ▾

Year Died

Exact ▾

Search this cemetery

More search options ▾

Search tips

- SHARE
- ADD FAVORITE
- VOLUNTEER

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-130**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF PART-TIME FIREFIGHTER/EMT
CADEN JONES TO THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT, AT AN HOURLY
RATE OF \$19.50 PER/HOUR, WITH A 12-MONTH PROBATIONARY PERIOD.**

WHEREAS: There is need for a part-time Firefighter/EMT in the Fire Department and the Fire Chief recommends the immediate hiring of Caden Jones to fulfill that need and contribute to the health, safety, and welfare of the residents of Fairfield Township; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the Fire Chief to appoint part-time Firefighter/EMT, Caden Jones, at an hourly rate of \$19.50, with a 12-month probationary period.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: October 14, 2025

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-131**

RESOLUTION REVISING RESOLUTION 25-127 AUTHORIZING PAYMENT OF \$537,256.82 TO THE BUTLER COUNTY FINANCE AUTHORITY AS OUTLINED IN THE DEVELOPMENT AGREEMENT FOR THE SEWARD ROAD DEVELOPMENT PAID FROM THE SEWARD ROAD TIF 2908.

WHEREAS: The Fairfield Township Board of Trustees entered into a multi-party Agreement to enhance the Economic Development of the Township, the County and the region for the Seward Road area (Resolution No. 23-110); and

WHEREAS: This project will bring additional jobs and increased revenue to the Township;

WHEREAS: The correct agency to send this bond payment is to the Butler County Finance Authority who manages the bond for this project.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes payment of \$537,256.82 to the Butler County Finance Authority for the Infrastructure improvements set forth in the Development Agreement (Res. No. 23-110) which is attached hereto and incorporated herein by reference.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: October 14, 2025

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director

Noelle Sizemore

From: Shelly Schultz
Sent: Tuesday, September 9, 2025 8:12 AM
To: Noelle Sizemore; Moore, Patty
Subject: Fw: Calculate

After the resolution is approved, please wire \$537,256.82. New wiring instructions are below. Then enter in UAN same as in the past.

Thanks

Shelly L. Schultz, CPP, CGFM, CPA

Fairfield Township Fiscal Officer

6032 Morris Road

Fairfield Township, OH 45011

513-785-2290

sschultz@fairfieldtwp.org



From: Elizabeth Anderson <eanderson@argentfinancial.com>
Sent: Tuesday, September 9, 2025 6:53 AM
To: Shelly Schultz <sschultz@fairfieldtwp.org>
Cc: Jaymie Sheehan <js@bpayneadvisors.com>; Cheri Scott-Geraci <cscott-geraci@argentfinancial.com>
Subject: RE: Calculate

FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-127

**RESOLUTION AUTHORIZING PAYMENT OF \$537,256.82 TO HUNTINGTON BANK
AS OUTLINED IN THE DEVELOPMENT AGREEMENT FOR THE SEWARD ROAD
DEVELOPMENT PAID FROM THE SEWARD ROAD TIF 2908.**

WHEREAS: The Fairfield Township Board of Trustees entered into a multi-party Agreement to enhance the Economic Development of the Township, the County and the region for the Seward Road area (Resolution No. 23-110); and

WHEREAS: This project will bring additional jobs and increased revenue to the Township;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes payment of \$537,256.82 to Huntington Bank for the Infrastructure improvements set forth in the Development Agreement (Res. No. 23-110) which is attached hereto and incorporated herein by reference.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: September 9, 2025

Board of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

Vote of Trustees

yes

yes

yes

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this 9th day of Sept, 2025.

ATTEST:

Shelly Schultz
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Katherine Barbieri
Katherine Barbieri, Township Law Director

Table 1: Summary of Township-Received Payments

Parcel	TIF Period	TIF Incremental Value	Gross Service Payments	Auditor Fees	Net Service Payments
Duke Realty Payments:					
A0300007000030T	N/A	\$19,810,020.00	\$200,556.59	(\$733.84)	\$199,822.75
Duke Realty Payments		\$19,810,020.00	\$200,556.59	(\$733.84)	\$199,822.75
Township-Received Payments:					
A03000070000035T	Initial	\$21,980,050.00	\$222,525.93	(\$814.23)	\$221,711.70
A03000070000036T	Initial	\$31,282,520.00	\$316,703.94	(\$1,158.82)	\$315,545.12
A03000070000037T	N/A	\$0.00	\$0.00	\$0.00	\$0.00
Township-Received Payments		\$53,262,570.00	\$539,229.87	(\$1,973.05)	\$537,256.82

The amounts shown above do not reflect the compensation owed to the Fairfield CSD and Butler County JVSD. The compensation associated with the Township-Remitted Payments will be paid by Argent as part of the flow of funds for the bonds. The Township is responsible for paying the compensation owed on the Duke Realty parcel to the schools.

Please let me know if you have any questions or if I can provide any additional information.

Thank you,

**Jaymie Sheehan | Director
Incentive Review Group**

Cell: +1 513.800.4253 | Email: JS@BPayneAdvisors.com
www.incentivereviewgroup.com

We also need the resolution for this amount. Thx

Shelly L. Schultz, CPP, CGFM, CPA
Sent from my iPhone

Begin forwarded message:

From: Jaymie Sheehan <JS@bpayneadvisors.com>
Date: September 8, 2025 at 2:59:34 PM EDT
To: Shelly Schultz <sschultz@fairfieldwp.org>
Subject: RE: Calculate

Shelly,

Of the \$737,079.57 received by the Township for the Seward Road TIF, \$537,256.82 should be remitted to Argent Institutional Trust Company, as successor to Huntington National Bank, as the Township-Received Payments and \$199,822.75 should be retained by the Township. I've included a table showing the breakdown of the allocation below.

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-132**

**RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO CHANGE
HEALTH BROKERS AND TO SIGN AN AGREEMENT WITH SHERILL MORGAN FOR
MEDICAL, DENTAL, LIFE, AND VISION BENEFITS.**

WHEREAS: The Board of Trustees of Fairfield Township, Butler County, Ohio has a need to review health benefits for the employees and elected officials of the township from time to time; and

WHEREAS: The Township Administrator recommends the Board enter into an agreement with Sherill Morgan to provide health benefit services to the Township;

NOW, THEREFORE, BE IT RESOLVED, by the Trustees of Fairfield Township, Butler County, Ohio, as follows:

SECTION 1: That the Township Administrator is authorized to sign an agreement with Sherill Morgan to provide health benefit services to the Township.

SECTION 2: That Sherill Morgan will review the existing benefit plans and recommend savings and/or changes to the plans that will benefit the employees and elected officials and be cost effective for the taxpayers of Fairfield Township.

SECTION 3: That the payment to the broker shall either be billed through premiums that are paid directly to the insurance companies and/or direct billed for HSA, FSA, HRA or self-insurance services.

SECTION 4: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 5: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 6: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 7: This resolution shall take effect at the earliest period allowed by law.

Adopted: October 14, 2025

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director

Fairfield Township

Quote Comparison

(Based 18 Single; 10 Employee/Spouse; 12 Employee/Child; 30 Family) total 70
Effective 7/1/25



	Current	Renewal	PPO PLANS			RBP
TPA/Carrier	Anthem	Anthem	MedBen	Veracity	Custom Design Benefits	Custom Design Benefits
Network	Anthem	Anthem	MMO	Cigna	MMO	N/A
Stop Loss Carrier			HCC	Skyward	Bardon	Bardon
Specific Deductible			\$60,000	\$60,000	\$40,000	\$40,000
Specific Premium:						
Employee			\$166.13	\$224.05	\$224.51	\$204.37
Employee/Spouse			\$475.74	\$446.31	\$431.42	\$391.30
Employee/Child			\$475.74	\$395.00	\$383.66	\$348.15
Family			\$475.74	\$670.36	\$640.00	\$579.74
Aggregate Premium Rate:			\$19.32	\$21.04	\$20.43	\$20.43
Monthly Aggregate Factors:						
Employee			\$334.14	\$373.57	\$403.12	\$403.12
Employee/Spouse			\$908.47	\$744.15	\$803.06	\$803.06
Employee/Child			\$908.47	\$658.60	\$710.74	\$710.74
Family			\$908.47	\$1,117.71	\$1,206.20	\$1,206.20
Monthly Administrative Fees			\$51.90	\$85.46	\$61.35	\$58.10
Sherrill Morgan Consulting Fee			\$20.00	\$20.00	\$20.00	\$20.00
Annualized Cost:						
Annual Specific Premium			\$332,745.84	\$400,161.60	\$385,911.60	\$349,939.92
Annual Aggregate Premium			\$16,228.80	\$17,673.60	\$17,161.20	\$17,161.20
Annual Administrative Fees			\$43,596.00	\$71,786.40	\$51,534.00	\$48,804.00
Sherrill Morgan Consulting Fee			\$16,800.00	\$16,800.00	\$16,800.00	\$16,800.00
Total Fixed Costs			\$409,370.64	\$506,421.60	\$471,406.80	\$432,705.12
Expected Claims Cost			\$511,247.62	\$533,762.50	\$576,015.74	\$576,015.74
Maximum Claims Cost			\$639,059.52	\$667,203.12	\$720,019.68	\$720,019.68
Total Expected Claims + Fixed Costs			\$920,618.26	\$1,040,184.10	\$1,047,422.54	\$1,008,720.86
Total Maximum Claims + Fixed Costs			\$1,048,430.16	\$1,173,624.72	\$1,191,426.48	\$1,152,724.80
Percentage Change from Current (Max Basis)	0.0%	4.6%	-13.6%	-3.2%	-1.8%	-5.0%

Additional one-time set up fees may apply - please see proposals for details.

budget #

Kimberly Lapensee

From: Lisa Stamm <Lisa@sherrillmorgan.com>
Sent: Tuesday, September 30, 2025 5:02 PM
To: Kimberly Lapensee
Cc: Chuck Goins
Subject: Agent of Record Letters
Attachments: Principal AOR Letter template.docx; Standard AOR Letter template.docx; Anthem Agent of Record letter template.doc

Hi, Kim! Attached are Agent of Record letters for Anthem, Standard, and Principal. If you wouldn't mind putting these on your letterhead and returning them to me, that would be great.

Standard and Principal are fine with removing commissions from their rates, but unfortunately Anthem won't do that on a group your size. Once we are Agent of Record with Anthem, we'll be able to find out how much commission is included and can figure out the best way to structure the consulting agreement in the short run. Also, although the Principal and Standard letters direct commissions to be paid to Sherrill Morgan, once we are appointed as your agent we will direct them to remove the commissions.

If you have any questions at all, don't hesitate to let me know!

Thanks!
Lisa

Lisa Stamm, Esq.
Vice President, Consulting Services
P:859.291.6600
C:859.750.2517
www.sherrillmorgan.com

SHERRILL  MORGAN

FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-133

**RESOLUTION AMENDING ARTICLE VI EMPLOYEE CONDUCT OF THE PERSONNEL
POLICY MANUAL FOR FAIRFIELD TOWNSHIP AND ADOPTING A CYBERSECURITY
POLICY**

WHEREAS: Fairfield Township currently has a Personnel Policy Manual which was last revised on April 8, 2025; and

WHEREAS: the State of Ohio has implemented Ohio Revised Code 9.64, enacted in HB 96 (136th G.A.), requiring all local governments and jurisdictions to establish a cybersecurity policy by September 30, 2025; and

WHEREAS: the purpose of this requirement is to strengthen protection of public data, information systems, and technology resources from cybersecurity threats and risks; and

WHEREAS: Fairfield Township recognizes the importance of safeguarding sensitive and confidential information entrusted to Fairfield Township; and

WHEREAS: a draft Cybersecurity Policy has been prepared and reviewed by staff and is recommended for adoption as a framework for compliance with Ohio Revised Code 9.64 and HB 96; and

WHEREAS: the policy provides guidance on access control, system security, data protection, incident response, training and vendor management, while requiring consultation with IT professionals and legal counsel for implementation and customization.

WHEREAS: The Board desires to add Section 6.18 Cybersecurity Policy as set forth in the attached revised Personnel Policy Manual designated as Exhibit A and incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board of Trustees hereby authorizes amendment to Article VI of the Personnel Policy Manual. The attached revised Personnel Policy Manual is hereby approved and supersedes and replaces all prior Personnel Policy Manuals.

SECTION 2: This policy shall take effect immediately, and implementation of technical and training requirements no later than June 30, 2026, as provided by the Ohio Auditor of State. The Board of Trustees shall distribute the adopted policy to all township departments, employees, and relevant contractors, and to ensure compliance partnership with IT providers and legal counsel.

SECTION 3: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 4: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 5: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 6: This resolution shall take effect at the earliest period allowed by law.

Adopted: October 14, 2025

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbiere, Township Law Director

Section 6.18 Cybersecurity

A. Purpose

1. The purpose of this policy is to establish a framework for protecting the confidentiality, integrity, and availability of Fairfield Township's information systems, data, and technology resources in compliance with R. C. 9.64 cybersecurity requirements.

B. Scope

1. This policy applies to all elected officials, employees, contractors, vendors, and third parties who access or manage Fairfield Township's technology resources, including but not limited to:
 - a. Computers, servers, and mobile devices;
 - b. Cloud services and hosted applications;
 - c. Networks and telecommunications systems;
 - d. Sensitive or confidential data (e.g., PII, financial, law enforcement, health-related, or other protected records).

C. Policy Statement

1. Fairfield Township is committed to safeguarding its information systems against cybersecurity threats and ensuring compliance with R.C. 9.64 by:
 - a. Establishing baseline cybersecurity practices;
 - b. Providing ongoing cybersecurity awareness training;
 - c. Preparing for detection, response, and recovery from incidents;
 - d. Reviewing and updating cybersecurity policies annually.

D. Roles and Responsibilities

1. Board of Trustees: Approves cybersecurity policy and ensures resources are allocated.
2. Administrator/Managers: Oversees policy implementation, coordinates with IT providers and legal counsel.
3. IT Provider/Consultant: Implements technical safeguards, monitors for threats, and

reports incidents.

4. Employees/Users: Follow cybersecurity protocols, complete training, and report suspicious activity.

E. Cybersecurity Controls

1. Access Control

- a. Require unique user ID's and strong passwords.
- b. Enforce multi-factor authentication (MFA) for remote or administrative access.
- c. Limit access to sensitive data on a "least privilege" basis.

2. Network and System Security

- a. Maintain up-to-date firewalls, antivirus, and intrusion detection/prevention.
- b. Apply software patches and updates within 30 days of release.
- c. Segregate critical systems for public networks when possible.

3. Data Protection

- a. Encrypt sensitive data at rest and in transit.
- b. Regularly back up critical data and test restoration procedures.
- c. Retain records according to Ohio records retention schedules.

4. Incident Response

- a. Designate an Incident Response Lead.
- b. Establish procedures for detecting, reporting, and escalating incidents.
- c. In the event of a cybersecurity incident, notify the following parties in the manner listed:

- (1) The executive director of the division of homeland security within the department of public safety, in a manner prescribed by the executive director, as soon as possible but not later than seven days after the political subdivision discovers the incident;

- (2) The auditor of state, in a manner prescribed by the auditor of state, as

soon as possible but not later than thirty days after the political subdivision discovers the incident;

(3) Any other parties as required by law.

- d. Conduct a post-incident review and update policies as needed.
- e. Establish procedures for the repair and subsequent maintenance of infrastructure after a cybersecurity incident.

5. Training and Awareness

- a. Require all employees to complete cybersecurity awareness training annually;
- b. Provide role-specific training for IT administrators and staff handling sensitive data.

6. Vendor and Third-Party Management

- a. Require vendors to comply with Fairfield Township's cybersecurity standards;
- b. Maintain contracts with cybersecurity clauses and breach notification requirements.

F. Compliance and Review

- 1. This policy will be reviewed annually and updated to reflect changes in technology, law, and organizational needs.
- 2. Departments and third-party IT providers must submit evidence of compliance to the Administrator/Manager annually.

G. Enforcement

- 1. Violations of this policy may result in disciplinary action up to and including termination of employment or contract, as well as potential and criminal penalties in accordance with applicable law.

H. Effective Date

- 1. This policy takes effect on October 14, 2025, to meet R.C. 9.64 requirements. Implementation of technical and training requirements must be completed no later than June 30, 2026.

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-134**

**RESOLUTION AUTHORIZING THE ADMINISTRATOR TO ENTER INTO CONTRACT
WITH T.R. GEAR LANDSCAPING FOR THE FAIRFIELD TOWNSHIP
PRINCETON ROAD MEDIANS, AT A TOTAL AMOUNT OF \$9,959.00 PAID FROM THE
PRINCETON ROAD TIF FUND 2906**

WHEREAS: Landscaping work is required for Princeton Road medians to further the safety and welfare of Fairfield Township residents;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the Administrator to renew the contract with T.R. Gear Landscaping for the maintenance and landscaping of the Fairfield Township Princeton Road Medians, at a total cost of \$9,959.00.00, to be paid from Fund No. 2906. The contract is attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: October 14, 2025

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine, Township Law Director



**Fairfield Township Princeton Road
Medians**

Landscape Maintenance Contract
2026 - 2026
269845



1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100 101 102 103 104 105 106 107 108 109 110 111 112 113 114 115 116 117 118 119 120 121 122 123 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 139 140 141 142 143 144 145 146 147 148 149 150 151 152 153 154 155 156 157 158 159 160 161 162 163 164 165 166 167 168 169 170 171 172 173 174 175 176 177 178 179 180 181 182 183 184 185 186 187 188 189 190 191 192 193 194 195 196 197 198 199 200 201 202 203 204 205 206 207 208 209 210 211 212 213 214 215 216 217 218 219 220 221 222 223 224 225 226 227 228 229 230 231 232 233 234 235 236 237 238 239 240 241 242 243 244 245 246 247 248 249 250 251 252 253 254 255 256 257 258 259 260 261 262 263 264 265 266 267 268 269 270 271 272 273 274 275 276 277 278 279 280 281 282 283 284 285 286 287 288 289 290 291 292 293 294 295 296 297 298 299 300 301 302 303 304 305 306 307 308 309 310 311 312 313 314 315 316 317 318 319 320 321 322 323 324 325 326 327 328 329 330 331 332 333 334 335 336 337 338 339 340 341 342 343 344 345 346 347 348 349 350 351 352 353 354 355 356 357 358 359 360 361 362 363 364 365 366 367 368 369 370 371 372 373 374 375 376 377 378 379 380 381 382 383 384 385 386 387 388 389 390 391 392 393 394 395 396 397 398 399 400 401 402 403 404 405 406 407 408 409 410 411 412 413 414 415 416 417 418 419 420 421 422 423 424 425 426 427 428 429 430 431 432 433 434 435 436 437 438 439 440 441 442 443 444 445 446 447 448 449 450 451 452 453 454 455 456 457 458 459 460 461 462 463 464 465 466 467 468 469 470 471 472 473 474 475 476 477 478 479 480 481 482 483 484 485 486 487 488 489 490 491 492 493 494 495 496 497 498 499 500 501 502 503 504 505 506 507 508 509 510 511 512 513 514 515 516 517 518 519 520 521 522 523 524 525 526 527 528 529 530 531 532 533 534 535 536 537 538 539 540 541 542 543 544 545 546 547 548 549 550 551 552 553 554 555 556 557 558 559 560 561 562 563 564 565 566 567 568 569 570 571 572 573 574 575 576 577 578 579 580 581 582 583 584 585 586 587 588 589 590 591 592 593 594 595 596 597 598 599 600 601 602 603 604 605 606 607 608 609 610 611 612 613 614 615 616 617 618 619 620 621 622 623 624 625 626 627 628 629 630 631 632 633 634 635 636 637 638 639 640 641 642 643 644 645 646 647 648 649 650 651 652 653 654 655 656 657 658 659 660 661 662 663 664 665 666 667 668 669 670 671 672 673 674 675 676 677 678 679 680 681 682 683 684 685 686 687 688 689 690 691 692 693 694 695 696 697 698 699 700 701 702 703 704 705 706 707 708 709 710 711 712 713 714 715 716 717 718 719 720 721 722 723 724 725 726 727 728 729 730 731 732 733 734 735 736 737 738 739 740 741 742 743 744 745 746 747 748 749 750 751 752 753 754 755 756 757 758 759 760 761 762 763 764 765 766 767 768 769 770 771 772 773 774 775 776 777 778 779 780 781 782 783 784 785 786 787 788 789 790 791 792 793 794 795 796 797 798 799 800 801 802 803 804 805 806 807 808 809 810 811 812 813 814 815 816 817 818 819 820 821 822 823 824 825 826 827 828 829 830 831 832 833 834 835 836 837 838 839 840 841 842 843 844 845 846 847 848 849 850 851 852 853 854 855 856 857 858 859 860 861 862 863 864 865 866 867 868 869 870 871 872 873 874 875 876 877 878 879 880 881 882 883 884 885 886 887 888 889 890 891 892 893 894 895 896 897 898 899 900 901 902 903 904 905 906 907 908 909 910 911 912 913 914 915 916 917 918 919 920 921 922 923 924 925 926 927 928 929 930 931 932 933 934 935 936 937 938 939 940 941 942 943 944 945 946 947 948 949 950 951 952 953 954 955 956 957 958 959 960 961 962 963 964 965 966 967 968 969 970 971 972 973 974 975 976 977 978 979 980 981 982 983 984 985 986 987 988 989 990 991 992 993 994 995 996 997 998 999 1000



This **Commercial Landscape Management Service Agreement** (the "Agreement") dated 9/18/25 by and between:

CUSTOMER

Fairfield Township
6032 Morris Road
Hamilton, OH 45011

and

CONTRACTOR

T. R. Gear Landscaping, LLC
3300 Port Union Road
Fairfield, OH 45014

constitutes the entire agreement between the aforementioned parties and includes the scope of service, guarantees, terms and conditions, pricing, and payment responsibilities for landscape management services provided at:

Fairfield Township Princeton Road
Medians
3385 Princeton Road
Fairfield Township, OH 45011

The initial Term of this agreement shall take effect January 1, 2026 (the "Commencement Date") and will continue through December 31, 2026. Unless specified in the "Additional Contract Term Provisions" section below, this agreement shall automatically renew on a year-to-year basis with a price increase equal to the current Consumer Price Index, unless either party gives written notice to the other of intention not to renew at least sixty (60) days prior to any anniversary of the Commencement Date.

Services

During the Term, Contractor shall provide, or arrange for the provision of, the Services.

The "Services" consist of the landscape maintenance, enhancement, irrigation, or other general landscape services described in the "Scope of Landscape Services" attached hereto.

The "Landscape Site" consists of the exterior landscaped areas for the site(s) identified on Scope of Landscape Services where Services will be furnished by the Contractor in accordance with the Scope of Landscape Services.

The Contractor shall provide the Services in accordance with applicable professional horticulture standards using trained, uniformed, and properly supervised personnel, and properly maintained equipment.

The Contractor shall promptly remove all of its tools, equipment, surplus materials, landscape waste materials and rubbish from the Landscape Site after rendering Services.

Any regulated substances required to be applied as part of the Services shall be applied in accordance with applicable regulations by properly licensed personnel. Other materials shall be applied in accordance with the manufacturer's directions.

**Service Pricing for:
Fairfield Township Princeton Road Medians**

<u>Services Included</u>	<u>Occ</u>	<u>Per Occ</u>	<u>Total</u>
Landscape Maintenance Services			
Litter Control & Weed Control in Beds	24	\$199.00	\$4,776.00
Plant & Bed Care Services			
Spring Clean-up	1	\$713.00	\$713.00
Mulch (Spring)	1	\$2,600.00	\$2,600.00
Ornamental Shrub Pruning	2	\$325.00	\$650.00
Fall Cleanup/Cutbacks	2	\$610.00	\$1,220.00
Subtotal			\$9,959.00
Est. Tax			\$0.00
Total for Proposed Services			\$9,959.00

Scope of Services:

LANDSCAPE MAINTENANCE SERVICES

Litter Control & Weed Control in Beds

PLANT & BED CARE SERVICES

Spring Clean-up

Mulch (Spring)

Ornamental Shrub Pruning

Fall Cleanup/Cutbacks

DEFINITIONS:

You should note the following words have special meaning throughout this Agreement:

1. "You" and "Your" means Customer and all of their agents or representatives.
2. "We", "Our", "Ours" and "Us" mean Contractor and all of its representatives.
3. "Services" means all materials, labor, supplies and equipment necessary to perform the specified work.

TERMS AND CONDITIONS

Accessibility: For us to perform the required Services in a cost-effective manner and for the estimated Agreement Price quoted in this Agreement, you agree to permit free and timely access to the necessary areas of your site to perform required Services. All planned work under this Agreement will be performed during our normal working hours unless otherwise stipulated elsewhere in this Agreement. Work crews shall arrive at the job site unannounced unless otherwise noted herein.

Taxes: You agree to be responsible for all applicable taxes on the Services and/or materials used or provided in connection with the Services to be provided under this Agreement.

Permits: Unless otherwise required by law, you agree to obtain and bear all costs incurred in connection with obtaining any necessary permits, approvals or consent for the Services provided pursuant to this Agreement.

Contractor will maintain a license, as required by State or local law, and will comply with all other license and permit requirements of the City, State and Federal Governments, as well as all other requirements of law.

Payment Terms: You agree to pay invoices within thirty (30) days of receipt. If a payment plan is indicated on the face of this Agreement, payments under the plan will be due as indicated and without further demand or invoicing required. Should a payment become thirty (30) days or more delinquent, we may stop all work under this Agreement without notice and/or cancel this Agreement. If this happens, the entire Agreement Price (less prior payments) will become due and payable immediately upon demand. A late charge of one-and-a-half (1½%) percent per month will be charged on all amounts that are delinquent.

Payment is by check or ACH transfer. A five (5%) percent surcharge will be added for every payment by credit card. Any costs from automated or third-party invoicing processing required by you will be added to the agreement price. Any check dishonored will incur a one hundred (\$100) charge.

In the event we must commence collection action or arbitration to recover any amount payable under this Agreement, you agree to reimburse us for all costs, expenses and attorneys' fees when incurred by us.

Existing Conditions: The Agreement Price is conditioned upon the materials and systems covered being in maintainable condition. If the initial inspection or seasonal start-up visit indicates that repairs are necessary, a firm quotation will be submitted to you for your approval. Should you not authorize the repairs, we may remove the material(s), system(s), component(s) or part(s) from the Scope of Services under this Agreement. We cannot be liable for damages to private or temporary utilities or siding within 6" of the turf. We are not responsible for the conditions of the premises and will not be liable for any slip, trip or fall accidents on these premises.

Concealed Conditions: Concealed conditions, such as underground utilities, invisible fence, rock, debris, poor drainage situations, etc., not readily apparent at the time of providing the estimated Agreement Price quoted in this Agreement may cause us to incur additional costs, including without limitation additional materials and labor, which will be an extra charge (fixed price amount to be negotiated or on a time-and-material basis at our rates then in effect) over the Agreement Price.

You agree to pay on a time and materials basis for any additional work required to complete the work occasioned by concrete, rock, pipe, electrical lines, etc. encountered while performing such tasks, or any other conditions not readily apparent while estimating the work. We reserve the right to charge for any damages to equipment incidental to performance of contract.

Extra Work: Unless otherwise stated elsewhere in this Agreement, this Agreement does not include repairs to any system(s), the provision or installation of materials or service calls requested by you. If requested, you will be charged for these Services at our customer rates then in effect.

If you require any alteration to or deviation from this Agreement involving extra work, you agree that the cost of material and/or labor will be an extra charge (fixed price amount to be negotiated or on a time-and-material basis at our customer rates then in effect) over the Agreement Price.

Work Performed by Others: Unless otherwise stated elsewhere in this Agreement, we will not be responsible for work that is performed by anyone other than us or our subcontractor.

Therefore, you agree to permit only our personnel or agent(s) to perform the Services included. Should anyone other than us perform such Services, we may, at our option, terminate this Agreement or eliminate the areas or materials involved from the Scope of Services of this Agreement.

Subcontracts: We reserve the right to hire qualified subcontractors to perform parts of this Agreement or specialized Services, so long as such subcontractors comply with the provisions set forth herein.

Hold Harmless: If there is a claim, damage, loss or expense that is caused in whole or in part by the negligent performance of the Services by us or anyone whose act we are liable, then, we will defend, indemnify and hold you harmless from and against these claims, damages, losses and expenses. If there is a claim, damage, loss or expense that is caused in whole or in part by any act or omission by you, anyone directly or indirectly employed by you, or for anyone whose act you may be liable, then, to the fullest extent permitted by law, you will defend, indemnify and hold harmless us and our representatives from and against these claims, damages, losses and expenses including, but not limited to, attorneys' fees.

Insurance: We, and our subcontractors, agree to maintain General Liability, Automotive Liability, Worker's Compensation insurance and any other insurance required by law for the Services.

Delays Outside Our Control: In the event that there is a delay, loss, damage or detention caused by unavailability of equipment or materials, delay of carriers, strikes, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature or by any cause beyond our control, you agree that we will not be liable for this delay, loss, damage, or detention.

Due to the unpredictability of weather systems, we cannot be held responsible for postponements or cancellations of Services scheduled to be performed. No refund for cancelled Services or allowances shall be made. We shall act diligently to ensure that you receive all Services and the Agreement obligations are met.

Ground Repair Exclusion: We will attempt to minimize disturbance to your property. Due to the size and weight of equipment involved, some damage may occur. You understand that ground repairs are not included. In addition, any objects or plants within the area where Services are performed are your responsibility to either move or waive its rights to claim damages. Dust, dirt, and debris are incidental to the Services, and as such shall not be considered damage.

Loss of Profits: Under no circumstances, whether arising in contract, tort (including negligence and strict liability), equity or otherwise, will we be responsible for loss of use, loss of profits, anticipatory damages, increased operating or maintenance expenses, claims of your tenants or clients, or any special, indirect, consequential, incidental, exemplary or punitive damages arising at any time or from any cause.

Limited Warranty: We will not be held responsible for repairs or damages resulting from weather, animals, vandalism, 3rd party activity or events beyond our control.

You acknowledge that we are NOT the manufacturer of the installed materials and equipment and that we make no representations or warranties as to the installed materials and equipment or their specifications, fitness for a particular purpose, performance or merchantability other than as set forth in the preceding paragraph. You will look solely to the manufacturer to remedy any alleged deficiency in the installed materials and equipment and damages related directly or indirectly thereto. WE DISCLAIM ALL OTHER WARRANTIES ON THE MATERIALS FURNISHED UNDER THIS AGREEMENT, INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

Limits of Liability: We guarantee that our performance of Services under this Agreement will be in accordance with generally accepted practices for similar services. In case of any failure to perform our obligations under this Agreement, our liability is limited to correcting, repairing, or replacing, at our option, the deficient work. You acknowledge and agree that such correction, repair or replacement shall be the sole remedy available to you and in no event will our liability exceed the total amount of compensation we receive for Services rendered.

Dispute Resolution: Should a dispute arise between you and us that remains unresolved, then either party may seek exclusive relief through the procedure of the American Arbitration Association (AAA), or any equivalent recognized independent arbitrating organization. A single arbitrator shall decide all disputes. The arbitrator shall render a decision no later than nine months after the demand for arbitration is filed, and the arbitrator shall state in writing the factual and legal basis for the award. Judgment may be entered upon the award in the highest state or federal court having jurisdiction over the matter. The prevailing party shall recover all costs, including attorneys' fees, incurred as a result of the dispute.

We both agree that any action through arbitration against either of us relating to any breach of this Agreement must be commenced within one (1) year from the date when the disputed work was performed.

Workforce: The workforce will be personally presentable for the Services being performed. All employees shall be competent and qualified and shall be U.S. citizens or legally authorized to work in the United States.

Contractor shall abide by the requirements of 41 CFR §§60-1.4(a), 60-300.5(a), 60-741.5(a), and 61-300.10. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, national origin, sexual orientation, gender identity, protected veteran status or disability. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, sexual orientation, gender identity, protected veteran status or disability.

Non-Solicitation: During and for a period of twelve months following any termination of this Agreement, you shall not, directly or indirectly or through others, hire, solicit or encourage any employee, consultant or subcontractor of ours to leave or terminate their employment or relationship with us. You shall not hire any such employee, consultant, or subcontractor who has left our employment or contractual engagement within one year of such employment or engagement.

Changes: This Agreement shall not be subject to change or modification other than by a writing to which both parties are signatories. Due to the inability to anticipate rising fuel costs, we reserve the right to incorporate a proportional and negotiable fuel surcharge during the course of the contract.

Early Termination: You reserve the right to cancel this contract for reasons of non-performance with thirty days' advance written notice. Such termination shall be effective if we fail to implement corrective action for such non-performance cited in the notice within thirty days. You also reserve the right to cancel this contract upon our bankruptcy or insolvency or upon your sale of the property on which we are to perform Services where the new owner refuses to assume the contract. You agree to forfeit any contract terms that contained multiple year or volume discounts upon cancellation. A reconciliation of the account will be performed, that will charge you for all services provided through the final service date, as well as for any resources utilized or materials previously procured in expectation of the contract's future execution. Credits will be applied for any overpayments previously received. The final invoice shall be due in full upon receipt.

Notice: Any notice, demand, communication or request required or permitted hereunder shall be in writing and delivered in person or sent by certified mail, postage prepaid. Notices shall be effective when received. Facsimile transmission is acceptable notice effective when received, however, facsimile transmissions received after 4:00pm or on weekends or holidays, will be deemed received on the next business day. Nothing contained in this Article shall be construed to restrict the transmission of routine communications between the parties.

Independent Contractor: We undertake performance of the Services as an independent company and shall be wholly responsible for the methods of performance. You shall have no right to supervise or direct the methods used.

Law and Venue: The Agreement shall be governed by and construed in accordance with the Laws where the work is performed. The venue with respect to any litigation arising hereunder shall be the venue which governs our office location.

Waiver: A waiver by us of any breach of this Agreement shall not be binding unless such waiver is in writing. In the event of a written waiver, such a waiver shall not affect the waiving party's rights with respect to any other or further breach. You shall pay all attorneys' fees and costs incurred by us in enforcing the rights under this Agreement.

Paragraph Headings: The paragraph headings contained herein are included solely for the convenience of the parties and do not, in any way, modify, amplify or give full notice of any of the terms, covenants or conditions of this Agreement.

Purchase Orders: This Agreement supersedes all other agreements, either oral or in writing, between the parties with respect to the subject matter and contains all of the covenants and agreements between the parties and this writing constitutes the final expression of the parties' agreement. This Agreement may not be modified except in writing signed by an authorized representative of each party.

No change is allowed to this Agreement, nor shall they become part of this Agreement whatsoever by our acknowledgment or acceptance of your purchase order forms that contain different provisions whether in addition to or not identical to the terms set forth herein. You acknowledge and agree that any purchase order issued by you, in accordance with this Agreement, is intended only to establish payment authority for your internal accounting purposes. No purchase order from you shall be considered to be a counteroffer, amendment, modification, or other revision to the terms of this Agreement. No term or condition included in the purchase order will have any force or effect.

Severability: If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will continue in full force without being impaired or invalidated in any way. The parties shall negotiate replacement terms for any invalid provision which reflect the original intent of the parties under this Agreement.

Survival: Upon completion of the Services or in the event of termination, obligations and duties provided for in the terms and conditions of this Agreement shall survive. Each party binds itself and its partners, successors, assigns and legal representatives to the other party to this Agreement and to the partners, successors, executors, administrators, assigns, and legal representatives.

Special Provisions:

You and Our Acceptance:

This Agreement will become effective only after acceptance as evidenced by the respective signatures of the parties' authorized representatives. This Agreement includes all of your and our obligations. No person has authority to make any claim, representation, promise or condition on our behalf that is not documented within this Agreement.

Authorized for Customer:

Authorized for Contractor:

Signature

Signature

Date

Date

FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-135

**RESOLUTION AUTHORIZING PAYMENT FOR CONTRACT WITH GOVPILOT FOR THE
IMPLEMENTATION OF IMPROVED ZONING AND WORKFLOW SOFTWARE
AT AN ANNUAL COST OF \$16,668.00 AND PAID FROM THE GENERAL FUND #1000.**

WHEREAS: The Administrator has indicated a need to renew the software in the zoning department to continue the improved workflow process; and

WHEREAS: The software is cross departmental, improves reporting capability and organization and will increase communication and accountability; and

WHEREAS: The software allows Fairfield Township to perform permitting and payments virtually which is a helpful tool for contractors and residents;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves the contract with GovPilot, at an annual cost of \$16,668.00 for years 2026 through 2028 to be paid from the General Fund 1000. The contract is attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: October 14, 2025

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director

FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-136

**RESOLUTION AUTHORIZING THE ADMINISTRATOR TO APPLY FOR THE CDBG
GRANT FOR THE BELMONT AVENUE STORM SEWER DRAINAGE PROJECT.**

WHEREAS: The CDBG Grant Program provides communities with resources to address a wide range of unique community development needs; and

WHEREAS: Residents on Belmont Ave will benefit from the installation of a storm sewer pipe, catch basin, and curb as designed by the BCEO; and

WHEREAS: Fairfield Township has agreed to match any grant awards with a 10% match;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the Administrator to apply for the CDBG Grant for the Belmont Avenue storm sewer project.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: October 14, 2025

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

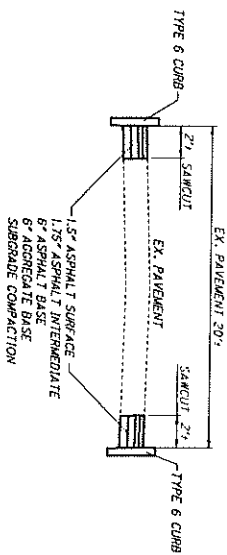
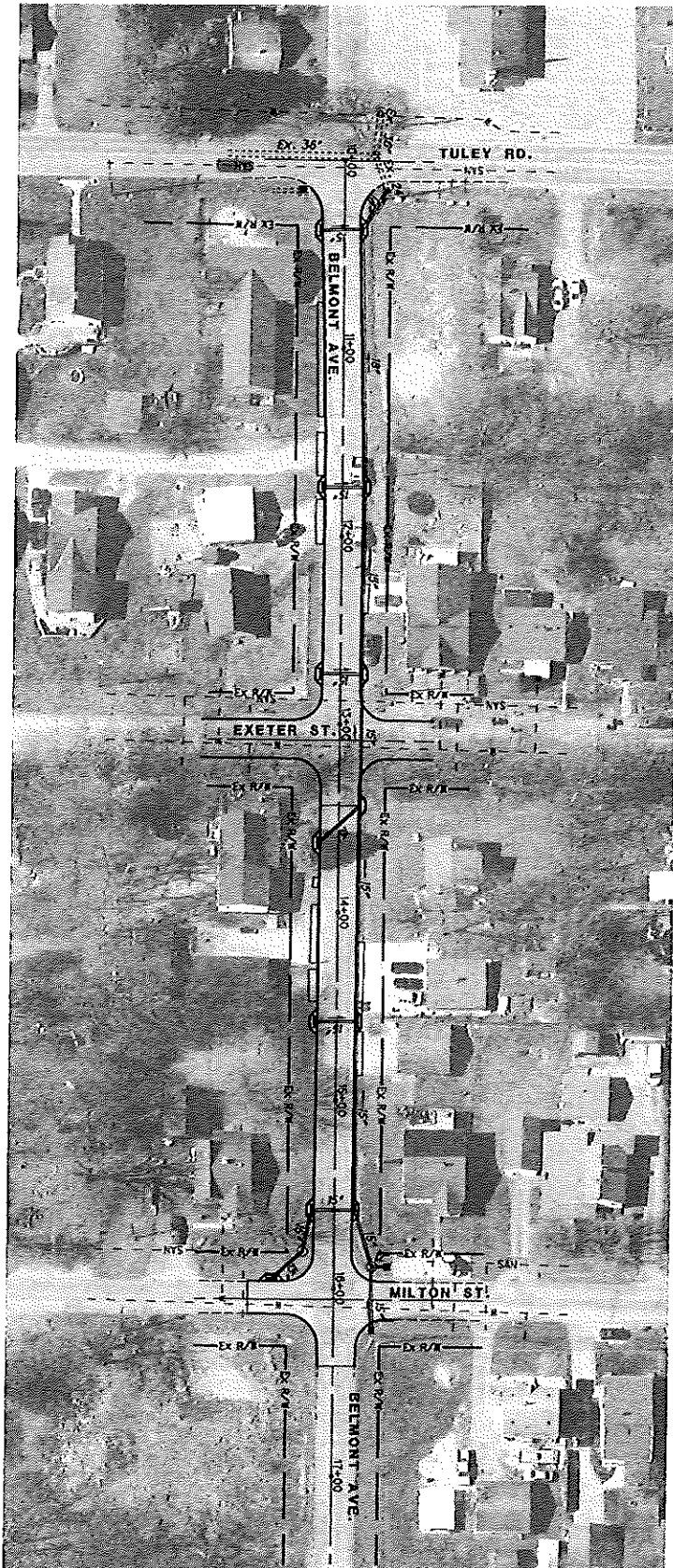
This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director



BUT-TR1038-

**BELMONT AVE.
PRELIMINARY DRAINAGE PLAN**

CALCULATED
CHECKED
SLM
HORIZONTAL
SCALE IN FEET



BELMONT AVE.
TULEY AVE. TO MILTON ST.
FAIRFIELD TOWNSHIP
BLOCK GRANT APPLICATION PRELIMINARY COST ESTIMATE

ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
201	CLEARING AND GRUBBING	LUMP	1	5,000.00	\$5,000
202	PIPE REMOVAL UNDER 24"	LF	440	30.00	\$13,200
202	STRUCTURE REMOVED, CATCH BASIN	EA	4	800.00	\$3,200
202	PAVEMENT REMOVED (ASPHALT DRIVEWAYS)	SY	30	25.00	\$750
202	PAVEMENT REMOVED (CONC. DRIVEWAYS)	SY	72	35.00	\$2,520
203	EXCAVATION, APP	CY	75	32.00	\$2,400
203	EMBANKMENT, APP	CY	275	35.00	\$9,625
204	SUBGRADE COMPACTION	SY	350	4.50	\$1,575
252	PAVEMENT SAWING	LF	1,500	5.00	\$7,500
301	BITUMINOUS AGGREGATE BASE	CY	60	475.00	\$28,500
304	AGGREGATE BASE	CY	65	65.00	\$4,225
407	NON TRACKING TACK	GAL	40	10.00	\$400
441	ASPHALT CONCRETE SURFACE, TYPE 1	CY	17.00	500.00	\$8,500
441	ASPHALT CONCRETE INTERMEDIATE, TYPE 1	CY	20.00	450.00	\$9,000
452	NON-REINFORCED CONCRETE PAVEMENT, DRIVEWAYS (6")	SY	100.00	150.00	\$15,000
811	4" CONDUIT, TYPE F	LF	100	15.00	\$1,500
811	6" CONDUIT, TYPE F	LF	100	20.00	\$2,000
811	15" CONDUIT, TYPE B	LF	648	90.00	\$58,320
811	12" CONDUIT, TYPE C	LF	10	75.00	\$750
811	18" CONDUIT, TYPE B	LF	164	105.00	\$17,220
811	CATCH BASIN 2-2B	EA	2	1,550.00	\$3,100
811	CATCH BASIN TYPE 2-3	EA	1	2,750.00	\$2,750
811	CATCH BASIN TYPE 3, APP (Conc. Apron)	EA	13	6,250.00	\$81,250
811	MANHOLE TYPE 3	EA	2	4,750.00	\$9,500
605	6" CONSTRUCTION UNDERDRAIN, APP, 707.33	LF	100.00	42.00	\$4,200
609	TYPE 6 CURB	LF	1,705.00	43.00	\$73,315
653	TOPSOIL FURNISHED AND PLACED	CY	185.00	55.00	\$10,175
SPCL	WATER SERVICES ADJUSTED, APP	LF	70	45.00	\$3,150
SPCL	SEWER LATERALS ADJUSTED, APP	LF	70	150.00	\$10,500
SPCL	MAILBOX SUPPORT, SINGLE	EA	5	250.00	\$1,250
659	SEEDING AND MULCHING	SY	1,700	3.00	\$5,100
659	COMMERCIAL FERTILIZER	TON	0.16	750.00	\$113
659	WATER	MGAL	3.00	50.00	\$150
614	MAINTENANCE OF TRAFFIC	LUMP	1.000	8,500.00	\$8,500
	LAYOUT	LUMP	1.000	3,250.00	\$3,250

BELMONT AVE.
TULEY AVE. TO MILTON ST.
FAIRFIELD TOWNSHIP
BLOCK GRANT APPLICATION PRELIMINARY COST ESTIMATE

	MOBILIZATION	LUMP	1.000	15,000.00	\$15,000	
832	TEMPORARY EROSION CONTROL	EA	4,500	1.00	\$4,500	
	STORMWATER PREVENTION PLAN	LUMP	1.000	2,500.00	\$2,500	
802	PREMIUM BID BOND	LUMP	1.000	750.00	\$750	
	TOTAL MATERIAL & LABOR COST				\$430,238	
	CONTINGENCY			10.00%	\$43,024	
	TOTAL				\$473,262	
ESTIMATE DOES NOT INCLUDE COSTS FOR RIGHT OF WAY OR WORK AGREEMENTS.						
	Stephen L. Miles, P.E. (Design Engineer)					
	Note: Prevailing Wages Will Be Paid On This Project					
	Costs is a preliminary estimate. Final costs will be dependent on field survey, verification of existing conditions and design.					

